

Marshall District Library
Board of Directors
Regular Meeting
Date: September 9, 2025

The regular meeting of the Marshall District Library board was called to order by President MJ Harting-Minkwic at 7:02 PM.

Roll call was read by Secretary Kara Boughton

Members present: Mary Fountain, Carol Bagi, Ann Fitzpatrick, MJ Harting-Minkwic, Kara Boughton

Members Absent: Joanne Davis, Jerry Marshall

Others present: Angela Semifero, Nate Palmer

President MJ Harting-Minkwic led the group in the Pledge of Allegiance.

Approval of Agenda: A motion was made by Carol Bagi to approve the agenda of the September 9 meeting, with one amendment. The Emergency Exit door will be put on the agenda for next month. Motion was supported by Mary Fountain. *Motion carried.*

Approval of Minutes: A motion to approve the minutes of the August 12 meeting was made by Mary Fountain, supported by Carol Bagi. *Motion carried*

Financial Report: Treasurer Carol Bagi previously reviewed the bills. Bills of note-there were two months of payments for Hoopla, trash and recycling services, and for Internet providers Fibernet and Wow! Carol recommended paying the bills in the amount of \$130,939.03, all members present voted yes. *Motion Carried*

Library Directors Report:

- School has started, Middle School students were given an orientation to explain expectations while at the library after school.
- Angela met with a representative from the Pool of West MI for insurance.
- The computers will be updated to Microsoft Office 2024.
- Financially we are where we should be at this time of year, tax checks have begun to come in.
- The new part-time employee has started and has been fitting in well.

Committee Reports:

- Building and Site-did meet, will meet at 6:30 next month before the October 14th meeting
- Finance-did meet. Will meet before the October 14th meeting at 6:45 pm

- Personnel- did not meet
- Policy- did not meet

Unfinished business: None

New Business:

-A motion was made by Carol Bagi to approve the The Woodlands Co-op Library Contract, supported by Ann Fitzpatrick, all members present voted yes. *Motion carried.*

-A motion was made by Ann Fitzpatrick to appoint Angela and Nathan as Trustee and Alternate Trustee respectively for the West Michigan Health Insurance Pool, supported by Mary Fountain, all members present voted yes. *Motion carried*

Comments from board members: None

Comments from the public: None

The meeting adjourned at 7:25 pm. The next meeting will be October 14, 2025 at 7:00 pm.

Respectfully Submitted,
Kara Boughton, Secretary