

Marshall District Library
Board of Directors
Regular Meeting
Date: June 24, 2025

The regular meeting of the Marshall District Library was called to order by VP Mary Fountain at 7:00 PM.

Roll call was read by Secretary Kara Boughton

Members present: Mary Fountain, Joann Davis, Carol Bagi, Ann Fitzpatrick, Kara Boughton

Members Absent: MJ Harting-Minkwic, Jerry Marshall

Others present: Angela Semifero, Nate Palmer, Frankie, Charlie, Benjamin, and Maggie Boughton

VP President Mary Fountain led the group in the Pledge of Allegiance.

Approval of Agenda: Ann Fitzpatrick made a motion to approve the agenda of the May 13, 2025 meeting, supported by Carol Bagi. *Motion carried.*

Approval of Minutes: A motion to approve the minutes of May 13, 2025 meeting was made by Carol Bagi supported by Ann Fitzpatrick. *Motion carried*

Financial Report: Treasurer Carol Bagi previously reviewed the bills. Bills of note- payments were made for the Local History Room, including the HVAC system and archival scanner. Carol Bagi made a motion to pay the bills for the period of May 4-May 31, 2025 in the amount of \$101, 653.72. She also motioned to pay the bills from the Gift and Grants fund in the amount of \$151,357.19. Joann Davis supported, all members present voted yes. *Motion carried*

Carol Bagi made a motion to pay the bills from June 1-June 17, 2025 in the amount of \$51,236.34 and for \$7,017.17 from the Gifts and Grants fund. Supported by Ann Fitzpatrick. All members present voted yes. *Motion Carried*

Library Directors Report:

- Summer Reading has started, the scavenger hunt involves finding pictures of art around local businesses.
- Staff has been great about covering for other staff members who have been out for medical reasons.
- Programs have been well attended, teen programs have had a bit lower attendance.
- Local History room has been used daily.
- Nate and Angela took care of cleaning when the custodian was out on paternity leave.

Committee Reports:

- Building and Site-did not meet
- Finance-did meet. Will meet before the August 12 meeting at 6:45 pm
- Personnel- did not meet, will meet before the August 12 meeting at 6:15
- Policy- did not meet

Unfinished business: None

New Business:

A motion was made by Carol Bagi to approve the mileage rate, supported by Joann Davis. All members present voted yes, *motion carried*.

Budget Amendment-an over estimate of expenditures in the final budget to cover unforeseen circumstances. Motion made by Ann Fitzpatrick, Carol Bagi supported, all members present voted yes. *Motion carried*.

Amendment to the Gifts and Grants fund, the amount is more than expected, as well as expenditures were more than expected due to the construction of the Local History Room. Carol Bagi made a motion to accept, supported by Joann Davis, all present voted yes. *Motion carried*.

2025-2026 Operating Budget-changes of note, a bit higher for staff development, more will be spent on improvements to the building. Most items will remain similar. Motion was made by Carol Bagi, supported by Ann Fitzpatrick. All present voted yes. *Motion carried*.

Amendments to the Gifts and Grants budget, motion made by Ann Fitzpatrick, supported by Joann Davis. All members present voted yes. *Motion carried*.

Current public copier is in need of replacement, a motion was made by Carol Bagi to purchase the Applied Innovation copier. Joann Davis supported, all members present voted yes. *Motion carried*.

Comments from board members: None

Comments from the public:

None

Meeting adjourned at 7:38 pm. The next meeting will be August 13, 2025 at 7:00 pm.

Respectfully Submitted,
Kara Boughton, Secretary