

Marshall District Library
Board of Directors
Regular Meeting
Date: October 14, 2025

The regular meeting of the Marshall District Library board was called to order by President MJ Harting-Minkwic at 7:03 PM.

Roll call was read by Secretary Kara Boughton

Members present: Mary Fountain, Carol Bagi, Ann Fitzpatrick, MJ Harting-Minkwic, Jerry Marshall, Kara Boughton

Members Absent: Joanne Davis

Others present: Nate Palmer, Benjamin Boughton

President MJ Harting-Minkwic led the group in the Pledge of Allegiance.

Approval of Agenda: A motion was made by Carol Bagi to approve the agenda of the October meeting. Motion was supported by Mary Fountain . *Motion carried.*

Approval of Minutes: A motion to approve the minutes of the September 9th meeting was made by Carol Bagi, supported by Mary Fountain. *Motion carried*

Financial Report: Treasurer Carol Bagi previously reviewed the bills. Bills of note- operating expenses were a bit higher as there were three payrolls this month. We also needed to buy a new fridge and microwave for the staff lounge and two laptops for staff members. Carol recommended paying the bills in the amount of \$139,280.62, and all members present voted yes. *Motion Carried*

Library Directors Report:

- A couple of checks came in for taxes, and a reimbursement check from Woodlands Co-op this month.
- \$570 was received from donations from the used book sale last month.
- Doreen and Angela have been getting things ready for the auditor meeting.
- Two new employees have started working and are almost done with their training.
- The 'If These Stone Could Talk' program was a success and well attended.
- Baker and Taylor, through which many of the library's books are purchased is going out of business; we will be switching to Ingram instead.

Committee Reports:

- Building and Site-did meet
- Finance-did meet. Will meet before the November 11th meeting at 6:45 pm

- Personnel- did not meet
- Policy- did not meet

Unfinished business: Building and Site Committee recommended accepting the bid of \$66,325.00 to fix and replace windows and the emergency exit door on the wall in the Young Adult section. In addition some electrical work will be needed to install an exit sign and fire alarm pull near the door. Roll call vote was made, all members present voted yes. *Motion carried.*

New Business: None

Comments from board members: Members who attended the If These Stones Could Talk said how well done it was and how much they enjoyed it.

Comments from the public: None

The meeting adjourned at 7:29 pm. The next meeting will be November 11, 2025 at 7:00 pm.

Respectfully Submitted,
Kara Boughton, Secretary