

Marshall District Library
Board of Directors
Regular Meeting
February 11, 2025

The regular meeting of the Marshall District Library was called to order by President Ann Fitzpatrick at 7:00 pm.

Roll call was read by Secretary, Joanne Davis.

Members present: MJ Harting-Minkwic, Ann Fitzpatrick, Jerry Marshall, Kara Boughton, Mary Fountain, Carol Bagi, and Joanne Davis

Members Absent: None

Others present: Angela Semifero and Nate Palmer

President Ann Fitzpatrick led the group in the Pledge of Allegiance.

Approval of Agenda:

Carol Bagi made a motion to approve the agenda of the February 11, 2025 meeting, supported by Mary Fountain. Motion carried.

Approval of Minutes:

A motion to approve the minutes from January 14, 2025 made by Kara Boughton, supported by Carol Bagi. Motion carried.

Financial Report: Treasurer Carol Bagi previously reviewed the bills.

Bills: Carol Bagi made a motion to approve the January 7, 2025 through February 4, 2025 bills in the amount of \$105,421.84. Under gifts and grants, there was an expense for the month of January 7, 2025 through February 4, 2025 in the amount of \$34,846.08. All present voted yes.

Library Directors Report:

The local history room is in progress and the construction is going well. The electrical is almost complete and most of the studs have been placed. Patrons have expressed their excitement for the history room. HVAC system has been updated with the new ductwork and are currently working on the humidity control.

Mikey Franklin has decided to leave his library position for a job closer to home. The library will miss him.

Zach Langford and Josh Heisler have been working on the library website.

Shauna's group launched a "Books and Breakfast at Pastrami Joe's" series. This morning 19 children attended and it was a success.

"Color Your World" will be the theme of the summer reading program and will be focused on art.

The library met with several organizations to work together to provide a community calendar that involves all the events in the town.

Committee Reports:

- Building and Site – did meet, will meet March 11, 2025 at 6:30 pm
The two meeting room closets, the local history storage room, and the server room have moisture under the tiles. The proposal reviewed for a total of \$13,810.00 will install a layer of moisture mitigation and install tile. Funds will be used from the gifts and grants.
- Finance – did meet, will meet March 11, 2025 at 6:45 pm
- Personnel – did not meet
- Policy – did not meet

Unfinished business: None

New Business:

Pension Waiver

A motion to approve the waiver application, Department of Treasure form 5583, Application for Waiver and Plan: Defined Benefit Pension Retirement System, was made by MJ Harting-Minkwic, supported by Mary Fountain. All present voted yes.

Flooring Bids

A motion was made by Gerry Marshall on behalf of the Building and Site Committee to formally approve the Library Design bid for \$13,810.00 to replace the flooring in the server room, the two meeting room closets, and the local history storage room which includes a layer of moisture mitigation. All present voted yes.

Budget Amendments

MJ Harting-Minkwic made a motion to approve the mid-year operating budget amendments, supported by Kara Boughton. Motion carried. All present voted yes.

Carol Bagi made a motion to approve the mid-year gifts and grants budget amendments, supported by Mary Fountain. Motion carried. All present voted yes.

Board Officer Nominations

Ann Fitzpatrick (president) and Joanne Davis (secretary) have reached their term limit for their board positions. If anyone from the board is interested in the president and secretary officer, please contact Ann Fitzpatrick.

Comments from the public:
None

Comments from the board:
None

Meeting adjourned at 7:52 pm. The next meeting will be March 11, 2025.

Respectfully submitted,
Joanne Davis, Secretary