

Marshall District Library  
Board of Directors  
Regular Meeting  
December 10, 2024

The regular meeting of the Marshall District Library was called to order by President Ann Fitzpatrick at 7:00 pm.

Roll call was read by Secretary, Joanne Davis.

Members present: Carol Bagi, MJ Harting-Minkwic, Mary Fountain, Ann Fitzpatrick, Jerry Marshall, Kara Boughton, and Joanne Davis

Members Absent: None

Others present: Angela Semifero and Nate Palmer

President Ann Fitzpatrick led the group in the Pledge of Allegiance.

Approval of Agenda:

Mary Fountain made a motion to approve the agenda of the December 10, 2024 meeting, supported by Carol Bagi. MJ Harting-Minkwic made a motion to remove the HVAC bids from the new business section with support by Carol Bagi. The motion to approve the amended agenda was carried.

Approval of Minutes:

A motion to approve the minutes from November 12, 2024 made by MJ Harting-Minkwic, supported by Carol Bagi. Motion carried.

Financial Report: Treasurer Carol Bagi previously reviewed the bills.

Bills: Carol Bagi made a motion to approve the November 6, 2024 through December 3, 2024 bills in the amount of \$98,076.49. All present voted yes.

Library Directors Report:

The local history room plans have been very exciting. The construction will start in January 2025. The donor for the local history room has offered to pay to digitize the City of Albion newspapers. The Tekonsha Historical Society approached the Marshall District Library to digitize their newspapers as well. They will donate the money to pay for the digitation.

Marshall District Library has hired a part-time intern, Melissa Rzepczynski, that will help in the local history room. They are in the process of training her.

Marshall District Library hired Zack Langdon for the full-time Library Technology Assistant position.

Programming was great. Angela was able to visit a high school to discuss the support of the library for students.

Angela has been working on the publicity for the local history room construction.

Angela discussed the programming at the library and how attendance determines whether the program will continue. Most of the programming at the library has been successful. Numbers have been down for baby time and STEAM explorers. The library will look at other ways to promote these two programs. Programming at the library has been much more successful than other similar-sized libraries.

Committee Reports:

- Building and Site – did meet to discuss the local history room  
The meeting discussed the interior design of the local history room. Decisions were made on the carpet, tables, floor tile, and chair fabric.  
The Library Board may have to meet prior to the next meeting to discuss the HVAC bids.
- Finance – did meet, will meet January 14, 2025 at 6:45 pm
- Personnel – did not meet
- Policy – did not meet

Unfinished business: None

New Business: None

Comments from the public:

None

Comments from the board:

None

Meeting adjourned at 7:45 pm. The next meeting will be January 14, 2024.

Respectfully submitted,  
Joanne Davis, Secretary