

Marshall District Library
Board of Directors
Regular Meeting
September 10, 2024

The regular meeting of the Marshall District Library was called to order by President Ann Fitzpatrick at 7:02 pm.

Roll call was read by Secretary, Joanne Davis.

Members present: MJ Harting-Minkwic, Carol Bagi, Ann Fitzpatrick, Mary Fountain, Joanne Davis, and Kara Boughton

Members Absent: Gerry Marshall

Others present: Angela Semifero

President Ann Fitzpatrick led the group in the Pledge of Allegiance.

Approval of Agenda:

Mary Fountain made a motion to approve the agenda of the September 10, 2024 meeting, supported by Carol Bagi. Motion carried.

Approval of Minutes:

A motion to approve the minutes from August 13, 2024 made by Carol Bagi, supported by MJ Harting-Minkwic. Motion carried.

Financial Report: Treasurer Carol Bagi previously reviewed the bills.

Bills: Carol Bagi made a motion to approve the August 4, 2024 through September 3, 2024 bills in the amount of \$109,685.26. All present voted yes.

Library Directors Report:

The library released a construction bid to several contractors, placed an advertisement in the newspaper, and posted the bid on the library website. All bids are due on October 10, 2024.

Financials are on target.

The library hired a clerk and she started two weeks ago. The library also interviewed for a new library cleaner and hired someone. They will start at the end of September.

Angela Semifero attended the taxing authority meeting at MAEDA on August 29, 2024. The meeting clarified that the library's property taxes are estimated to be approximately \$105,000. The estimates given earlier were not accurate since it didn't take in account that a portion of the BlueOval plant is being built in the Harper Creek School District.

The IT department has been busy and moved the public computers to Windows 11.

End of summer went great. Small events happened but the library personnel have been busy planning for the fall programs.

Committee Reports:

- Building and Site – did not meet
- Finance – did meet, will meet October 8, 2024 at 6:45 pm
- Personnel – did not meet, will meet October 8, 2024 at 6:15 pm
- Policy – did not meet

Unfinished business: None

New Business:

Woodlands Library Cooperative Agreement

A motion to approve the Woodlands Library Cooperative Agreement for the fiscal year of 2024-2025 was made by MJ Harting-Minkwic, supported by Carol Bagi. Motion carried.

Comments from the public:

None

Comments from the board:

None

Meeting adjourned at 7:19 pm. The next meeting will be October 8, 2024.

Respectfully submitted,
Joanne Davis, Secretary