

Marshall District Library
Board of Directors
Regular Meeting
June 25, 2024

The regular meeting of the Marshall District Library was called to order by President Ann Fitzpatrick at 7:03 pm.

Roll call was read by Secretary, Joanne Davis.

Members present: Carol Bagi, Ann Fitzpatrick, Gerry Marshall, Kara Boughton, Mary Fountain, and Joanne Davis

Members Absent: MJ Harting-Minkwic

Others present: Angela Semifero and Nate Palmer

President Ann Fitzpatrick led the group in the Pledge of Allegiance.

Approval of Agenda:

Carol Bagi made a motion to approve the revised agenda of the June 25, 2024 meeting, supported by Mary Fountain. The date was listed incorrectly as June 24, 2024, so it was revised as June 25, 2024. Motion carried.

Approval of Minutes:

A motion to approve the minutes from May 14, 2024 made by Mary Fountain, supported by Kara Boughton. Motion carried.

Financial Report: Treasurer Carol Bagi previously reviewed the bills.

Bills: Carol Bagi made a motion to approve the May 7, 2024 through June 1, 2024 bills in the amount of \$89,008.92. All present voted yes.

Carol Bagi made a motion to approve the June 2, 2024 through June 19, 2024 bills in the amount of \$49,753.14. All present voted yes.

Library Directors Report:

As of June 19th, more than 103% budget came in. Fines, fees, and photo copies were higher than expected. Delinquent fines were higher as well.

Summer reading has been such a joy. Kids are excited to walk downtown to retrieve the mythical cards from the local participating businesses. The summer reading take off party was a success.

Insurance has increased 13% since last year. Angela is researching different options for next year.

The library had an event at the Professional Academy of Cosmetology in Marshall. The kids were able to learn about cosmetology, help dye hair, add tinsel to their hair, and practice with manicures. Students at the cosmetology academy were able to talk to the children about their careers.

Roof was fixed due to a puncture in a portion of the roof.

Committee Reports:

- Building and Site – did meet.
- Finance - did meet. Will meet August 13, 2024 at 6:45 pm.
- Personnel - did not meet. Will meet August 13, 2024 at 6:30 pm.
- Policy - did not meet

Unfinished business:

Local History Room Plans

The committee approved the revised plans for the local history room. The next step is to draft a proposal for construction bids.

New Business:

Employee Pay Scales

A motion was made by Carol Bagi, supported by Mary Fountain to authorize the new employee pay scales to be implemented for 2024-2025. All present voted yes.

Amend 2023-24 Operating Budget

A motion was made by Carol Bagi, supported by Mary Fountain to amend the 2023-2024 Operating Budget. All present voted yes.

Amend 2023-24 Hughes Fund Budget

A motion was made by Carol Bagi, supported by Kara Boughton to amend the 2023-2024 Hughes Fund Budget. All present voted yes.

Public Hearing and Adoption of the FY 2024-2025 Operating Budget

The board meeting was closed and the public hearing meeting was opened at 7:41 pm.

No comments from the public.

The public hearing meeting was closed at 7:42 pm and the board meeting was re-opened.

A motion was made by Mary Fountain, supported by Carol Bagi to adopt the FY 2024-2025 Operating Budget. All present voted yes.

Public Hearing and Adoption of the FY 2024-2025 Hughes Fund Budget

The board meeting was closed and the public hearing meeting was opened at 7:49 pm.

No comments from the public.

The public hearing meeting was closed at 7:50 pm and the board meeting was re-opened.

A motion was made by Carol Bagi supported by Mary Fountain to adopt the FY 2024-2025 Hughes Fund Budget. All present voted yes.

Resolution to formally approve the 2024 Millage rates

A motion was made by Carol Bagi, supported by Kara Boughton to formally approve the 2024-2025 Millage rates. All present voted yes.

Printer Bids

A motion was made by Carol Bagi, supported by Mary Fountain to formally approve the purchase of the Applied Innovations printers for the local history room printer and color staff printer. All present voted yes.

Comments from the board:

None

Comments from the public:

None

Meeting adjourned at 8:00 pm. The next meeting will be August 13, 2024.

Respectfully submitted,
Joanne Davis, Secretary