

Marshall District Library
Board of Directors
Regular Meeting
November 14, 2023

The regular meeting of the Marshall District Library was called to order by President Ann Fitzpatrick at 7:02 pm.

Roll call was read by Secretary, Joanne Davis.

Members present: Carol Bagi, Gerry Marshall, MJ Harting-Minkwic, Kara Boughton, Ann Fitzpatrick, Mary Fountain, and Joanne Davis

Members Absent: None

Others present: Angela Semifero

President Ann Fitzpatrick led the group in the Pledge of Allegiance.

Approval of Agenda:

The staff training day was changed from February 19, 2024 to February 16, 2024 on the agenda. Mary Fountain made a motion to approve the revised agenda of the November 14, 2023 meeting, supported by Carol Bagi. Motion carried.

Approval of Minutes:

A motion to approve the minutes from October 10, 2023 made by Carol Bagi supported by Mary Fountain. Motion carried.

Financial Report: Treasurer M.J. Harting-Minkwic previously reviewed the bills.

Bills: M.J. Harting-Minkwic made a motion to approve the October 4, 2023 through November 3, 2023 bills in the amount of \$127,494.09. All present voted yes.

Library Directors Report:

The annual audit was completed in the end of October and will be presented at a later date.

Donations were received in memory of Pat Santek and Laura Bliss.

Nate and Angela met with a Library Design Associate to discuss the possibility of constructing a local history room within the library.

Pizza and stories have been popular. Staff will be promoting the library and their events at the local schools.

A board game was removed from the library collection due to the game not meeting the collection development policy standards.

Committee Reports:

- Building and Site – did not meet
- Finance- did meet. Will meet December 12, 2023 at 6:45 pm.
- Personnel- did not meet
- Policy- did meet

Unfinished business: None

New Business:

Code of Conduct Policy

A motion was made by MJ Harting-Minkwic supported by Carol Bagi to adopt the revisions and additions for the Code of Conduct Policy. All present voted yes.

Circulation Policy

A motion was made by Kara Boughton supported by Carol Bagi to adopt the revisions and additions of the Circulation Policy. All present voted yes.

Staff Training Day – February 16, 2024

A motion was made by Mary Fountain supported by MJ Harting-Minkwic to allow the Marshall District Library to close on Friday, February 16, 2024 for staff training. All present voted yes.

Comments from the public:

None

Comments from the board:

None

Meeting adjourned at 7:41 pm. The next meeting will be December 12, 2023.

Respectfully submitted,
Joanne Davis, Secretary