

Marshall District Library  
Board of Directors  
Regular Meeting  
October 10, 2023

The regular meeting of the Marshall District Library was called to order by President Ann Fitzpatrick at 7:00 pm.

Roll call was read by Secretary, Joanne Davis.

Members present: Carol Bagi, MJ Harting-Minkwic, Gerry Marshall, Kara Boughton, Ann Fitzpatrick, Mary Fountain, and Joanne Davis

Members Absent: None

Others present: Angela Semifero

President Ann Fitzpatrick led the group in the Pledge of Allegiance.

Approval of Agenda:

Mary Fountain made a motion to approve the agenda of the October 10, 2023 meeting, supported by MJ Harting-Minkwic. Motion carried.

Approval of Minutes:

A motion to approve the minutes from September 12, 2023 made by Carol Bagi supported by MJ Harting-Minkwic. Motion carried.

Financial Report: Treasurer M.J. Harting-Minkwic previously reviewed the bills.

Bills: M.J. Harting-Minkwic made a motion to approve the September 3, 2023 through October 3, 2023 bills in the amount of \$97,623.02. All present voted yes.

Library Directors Report:

Envisionware, that produces the computer reservation software on the public computers, did not bill the library for their licensing for the 2021-2022 or 2022-2023 years. These bills will be placed on the last fiscal year for the audit.

The library cancelled the cleaning service and hired Joe Dennis for the library cleaner position. The library also hired Kessy Cook as a library clerk.

Two incidents occurred at the library involving three students. Two students physically bullied another student in the lobby. The two students were banned from the library until the end of

the school year. Another student that has been disrespectful to the staff and other students at the library has been banned from the library as well.

Committee Reports:

- Building and Site – did not meet
- Finance- did meet. Will meet November 14, 2023 at 6:45 pm.
- Personnel- did not meet
- Policy- did not meet, will meet November 14, 2023 at 6:30 pm.

Unfinished business: None

New Business:

Holidays 2024

A motion was made by Mary Fountain supported by Carol Bagi to adopt the Holidays 2024 schedule. All present voted yes.

Wednesday, November 22, 2023 – Early Closing

A motion was made by MJ Harting-Minkwic supported by Mary Fountain to acknowledge that the Marshall District Library will close at 5:30 pm on Wednesday, November 22, 2023. All present voted yes.

New Account - Kellogg Community Credit Union

A motion was made by Kara Boughton supported by Carol Bagi to approve Kellogg Community Credit Union as a designated depository of library funds. All present voted yes.

Comments from the public:

None

Comments from the board:

Carol Bagi commented that Joe Dennis was a good choice for the new library cleaning position.

Meeting adjourned at 7:30 pm. The next meeting will be November 14, 2023.

Respectfully submitted,  
Joanne Davis, Secretary