

Marshall District Library  
Board of Directors  
Regular Meeting  
September 12, 2023

The regular meeting of the Marshall District Library was called to order by President Ann Fitzpatrick at 7:00 pm.

Roll call was read by Secretary, Joanne Davis.

Members present: Kara Boughton, Carol Bagi, MJ Harting-Minkwic, Ann Fitzpatrick, Gerry Marshall, Mary Fountain, and Joanne Davis

Members Absent: None

Others present: Angela Semifero and Nate Palmer

President Ann Fitzpatrick led the group in the Pledge of Allegiance.

Approval of Agenda:

Carol Bagi made a motion to approve the agenda of the September 12, 2023 meeting, supported by MJ Harting-Minkwic. Motion carried.

Approval of Minutes:

A motion to approve the minutes from August 8, 2023 made by Mary Fountain supported by Kara Boughton. Motion carried.

Financial Report: Treasurer M.J. Harting-Minkwic previously reviewed the bills.

Bills: M.J. Harting-Minkwic made a motion to approve the August 1, 2023 through September 2, 2023 bills in the amount of \$91,895.49. All present voted yes.

Library Directors Report:

There was a physical altercation with some middle school kids that happened on library property outside the building. The police came to view the exterior library video to help identify the kids that were involved. It is currently being investigated.

The used book sale made over \$1000 in donations.

The Michigan Townships Participating Plan Assessor's report came back with a higher value than our current insurance coverage. The insurance coverage would be \$555.00 per year more. The board agreed to pay for the extra coverage.

The library is looking to hire a new in-staff library cleaner. Several people have applied.

Summer reading program was amazing. The library currently has mini plants that the patrons can take home. This has been popular with the patrons.

Currently, 22 businesses in town are offering a discount if you show your library card.

Committee Reports:

- Building and Site – did not meet
- Finance- did meet. Will meet October 10, 2023 at 6:45 pm.
- Personnel- did not meet
- Policy- did not meet, will meet October 10, 2023 at 6:30 pm.

Unfinished business: None

New Business:

Employee Pay Scale Update

Library Cleaner and Library Caretaker were added to the Pay Range with Merit Steps table. A motion was made by Carol Bagi supported by Mary Fountain to authorize the updated employee pay scale. All present voted yes.

Comments from the public:

None

Comments from the board:

Ann Fitzpatrick loved the new pamphlets for the library.

Meeting adjourned at 7:36 pm. The next meeting will be October 10, 2023.

Respectfully submitted,  
Joanne Davis, Secretary