

Marshall District Library  
Board of Directors  
Regular Meeting  
August 8, 2023

The regular meeting of the Marshall District Library was called to order by President Ann Fitzpatrick at 7:00 pm.

Roll call was read by Secretary, Joanne Davis.

Members present: Ann Fitzpatrick, Gerry Marshall, Mary Fountain, MJ Harting-Minkwic, Kara Boughton, Carol Bagi, and Joanne Davis

Members Absent: None

Others present: Angela Semifero and Nate Palmer

President Ann Fitzpatrick led the group in the Pledge of Allegiance.

Approval of Agenda:

Carol Bagi made a motion to approve the agenda of the August 8, 2023 meeting, supported by Kara Boughton. Motion carried.

Approval of Minutes:

A motion to approve the minutes from June 27, 2023 made by Mary Fountain, supported by MJ Harting-Minkwic. On the bottom on page 3, there was a mistake with the year showing it at 20223 and should be changed to 2023. On the bottom of page 4, MJ Harting-Minkwic was spelled incorrectly with a k on the end of the name. Motion carried.

Financial Report: Treasurer M.J. Harting-Minkwic previously reviewed the bills.

Bills: M.J. Harting-Minkwic made a motion to approve the June 21, 2023 through July 31, 2023 bills in the amount of \$185,819.82. All present voted yes.

Discussion:

MJ Harting-Minkwic mentioned that Doreen and Angela do a wonderful job with preparing the bills for MJ to review.

Library Directors Report:

The summer program has been going well with lots of programs learning about our community.

September is library card month and will be promoting the library card as the “smartest” card in your wallet.

The library received a \$300,000 donation from Bernard and Mary Jane Roy.

The MDL foam party had over 316 participants at the Calhoun County Fairgrounds and all the kids/adults had a fun time.

The City of Marshall will be shutting down Green Street for eight weeks to move utilities underground, re-pave the street, and to add more parking along the street. The alleys will be open to access the library parking.

Prime Property Solutions is a newly started landscape company that is located between Marshall and Albion that will be taking care of the landscape at the library.

#### Committee Reports:

- Building and Site – did not meet
- Finance- did meet. Will meet September 12, 2023 at 6:45 pm.
- Personnel- did meet to discuss Angela Semifero’s evaluation
- Policy- did not meet

Unfinished business: None

#### New Business:

##### Woodlands Library Cooperative Contract

A motion was made by Mj Harting-Minkwic supported by Carol Bagi to authorize the renewal of the Woodlands Library Cooperative Contract. All present voted yes.

##### Woodlands Library Cooperative Governing Board Representative

A motion was made by Carol Bagi supported by Gerry Marshall to elect Marsha Lambert as the Marshall area representative for the Woodlands Library Cooperative for the term running from October 2023 through September 2026. All present voted yes.

##### Hughes CDs Resolution

A motion was made by MJ Harting-Minkwic supported by Carol Bagi that the library open a CD of \$125,000 at Southern Michigan Bank and Trust and that Angela Semifero and Nate Palmer are the signatures on the account. All present voted yes.

##### Director Evaluation and Contract

Kara Boughton made a motion on behalf of the personal committee to renew the contract for Angela Semifero as library director and give her a raise of 3% which will bring her annual salary to \$74,326. All present voted yes.

Comments from the public:

None

Comments from the board:

Mary Fountain said that Angela and Nate are doing a wonderful job.

MJ Harting-Minkwic mentioned that Ann Fitzpatrick and Joanne Davis are doing a wonderful job too.

Meeting adjourned at 8:07 pm. The next meeting will be September 12, 2023.

Respectfully submitted,  
Joanne Davis, Secretary