

Marshall District Library
Board of Directors
Regular Meeting
September 13, 2022

The regular meeting of the Marshall District Library was called to order by President Ann Fitzpatrick at 7:02 pm.

Roll call was read by Secretary, Joanne Davis.

Members present: Mary Fountain, Martha Frohm, Joanne Davis, Gerry Marshall, M.J.Harting-Minkwic, and Ann Fitzpatrick

Members Absent: Kara Boughton

Others present: Angela Semifero

President Ann Fitzpatrick led the group in the Pledge of Allegiance.

Approval of Agenda: M.J. Harting-Minkwic made a motion to approve the agenda of the September 13, 2022 meeting, supported by Mary Fountain. Motion carried.

Approval of Minutes: A motion to approve the minutes from August 9, 2022 made by Mary Fountain, supported by M.J. Harting-Minkwic. Motion carried.

Financial Report: Treasurer M.J. Harting-Minkwic previously reviewed the bills.

Bills: M.J. Harting-Minkwic made a motion to approve the August 2 through August 31, 2022 bills in the amount of \$113,837.44. All present voted yes.

Discussion of bills:

Gerry asked about the duties of the company that cleans the library. Sometimes they have one to two people cleaning.

Gerry asked to see the design of the chairs that were ordered for the library staff. Angela brought one chair in for the board to see.

Library Directors Report:

- Director Semifero explained the points of her written report
- August and September have been busier months with school starting (30-40 kids per day are present in the library after school)
- One major incident occurred that involved behavioral issues from a student. The student was suspended from the library until the second semester.
- 20 teens showed up for game night at the library, biggest teen turnout

- Circulation issues have occurred with checking in books and the staff will double check when items come in
- Evolve will be updating the system and will include text messages for patrons regarding items due
- A Chromebook was checked out by a patron and after the two weeks they renewed the item for another two weeks. The Chromebook was due back in July. The Chromebook has not been returned despite calls and letters that were sent by MDL. MDL may turn this over to the Marshall Police to acquire the Chromebook.

Committee Reports:

- Building and Site-did not meet
- Finance-did meet. Will meet October 11, 2022 at 6:45 pm.
- Personnel- did not meet
- Policy- did not meet

Unfinished business: None

New Business: None

Comments from board members:

None

Comments from the public:

None

Meeting adjourned at 7:33 pm. The next meeting will be October 11, 2022.

Respectfully submitted,
Joanne Davis, Secretary