

Marshall District Library  
Board of Directors  
Regular Meeting  
June 28, 2022

The regular meeting of the Marshall District Library was called to order by President Ann Fitzpatrick at 7:00 pm.

Roll call was read by Secretary, Joanne Davis.

Members present: Mary Fountain, Martha Frohm, Joanne Davis, Jerry Marshall, Kara Boughton, M.J.Harting-Minkwic, and Ann Fitzpatrick

Members Absent: None

Others present: Angela Semifero and Nate Palmer

President Ann Fitzpatrick led the group in the Pledge of Allegiance.

Approval of Agenda: Mary Fountain made a motion to approve the agenda of the June 28, 2022 meeting, supported by Kara Boughton. Motion carried.

Approval of Minutes: A motion to approve the minutes of May 10, 2022 made by MJ Harting-Minkwic, supported by Kara Boughton. Motion carried.

Financial Report: Treasurer MJ Harting-Minkwic previously reviewed the bills.

Bills: MJ Harting-Minkwic made a motion on behalf of the finance committee to approve the May and June bills in the amount of \$81, 614.25 and \$71, 665.54. All present voted yes.

Notes about questions on bills:

Martha Frohm asked about the reason behind the increase cost of the Marshall utility bills. Angela discussed the utilities were increased by the City of Marshall by 12% in June and will increase 11% again next year.

Library Directors Report:

- Director Semifero explained the points of her written report
- Angela stated that the summer reading program has been “magic” and that June has been a month of joy
- Library programs have been full
- Health coverage costs increased by 10%
- Firewall broke and BrainTrust replaced it under warranty
- Tech classes will be soon offered at Heritage Senior Center

- Shauna reached out to communities to find out their needs (e.g., computer needs, internet access)
- The Month of June had 112 library cards issued
- Angela restructured the organizational chart which includes Nate supervising one more person
- Two students were banned from being on the library property until fall of 2022

Committee Reports:

- Building and Site-did not meet
- Finance-did meet. Will meet August 9, 2022 at 6:45 pm
- Personnel- did not meet. Will meet August 9, 2022 at 6:30 pm
- Policy- did not meet

Unfinished business: None

New Business:

- Amend 2021-2022 Operating budget  
A motion was made by MJ Harting-Minkwic, supported by Mary Fountain. All present voted yes. Motion carried.

Discussion:

To amend the budget to include \$14,005 revenues and \$16,691 expenditures

- Amend 2021-22 Hughes Fund Budget  
A motion was made by Kara Boughton, supported by MJ Harting-Minkwic. All present voted yes. Motion carried.

Discussion:

The Hughes Fund is a long-term donation fund that covers costs for things like the volunteer reception

- Resolution to formally approve the 2022 Millage rates  
A motion was made by Martha Frohm, supported by Kara Boughton. All present voted yes. Motion carried.

The regular board meeting was closed at 7:41 pm. Public is now allowed to speak. No one spoke. The board meeting was re-opened at 7:42 pm.

- Public Hearing and Adoption of the FY 2022-2023 Operating Budget  
A motion was made by MJ Harting-Minkwic, supported by Mary Fountain. All present voted yes. Motion carried.

The regular board was closed at 7:43 pm. The public is now allowed to speak. No comments. The regular board meeting was re-opened at 7:44 pm.

Public Hearing and Adoption of the FY 2022-2023 Hughes Fund Budget

A motion was made by Kara Boughton, supported by MJ Harting-Minkwic. All present voted yes. Motion carried.

Comments from board members:

Gerry Marshall mentioned his nephew was visiting with his 6 year old grandson. They participated in the Dive into Marshall program and loved it. He commended Shauna and her team.

Mary Fountain expressed thanks to everyone.

MJ Harting-Minkwic loves that the Marshall businesses are part of the Dive into Marshall program. She loved volunteering at one of the library programs. MJ also mentioned she helped a customer at the Mole Hole find a book at the library.

Comments from the public:

Derek Perry, City Manager of Marshall, stated that great communities need great libraries. He attended the meeting to introduce himself and meet the board members.

Meeting adjourned at 7:50 pm. The next meeting will be August 9, 2022.

Respectfully submitted,  
Joanne Davis, Secretary