

Marshall District Library  
Board of Directors  
Regular Meeting  
August 9, 2022

The regular meeting of the Marshall District Library was called to order by President Ann Fitzpatrick at 7:00 pm.

Roll call was read by Secretary, Joanne Davis.

Members present: Mary Fountain, Martha Frohm, Joanne Davis, Kara Boughton, M.J.Harting-Minkwic, and Ann Fitzpatrick

Members Absent: Jerry Marshall

Others present: Angela Semifero

President Ann Fitzpatrick led the group in the Pledge of Allegiance.

Approval of Agenda: Martha Frohm made a motion to approve the agenda of the August 9, 2022 meeting, supported by Mary Fountain. Motion carried.

Approval of Minutes: A motion to approve the minutes from June 28, 2022 made by MJ Harting-Minkwic, supported by Mary Fountain. Motion carried.

Financial Report: Treasurer MJ Harting-Minkwic previously reviewed the bills.

Bills: MJ Harting-Minkwic made a motion on behalf of the Finance Committee to approve the June 22 through August 1, 2022 bills in the amount of \$114,620.61. All present voted yes.

Library Directors Report:

- Director Semifero explained the points of her written report
- Programming has been fun this summer
- Grandma's Toys and Treats has been very generous with their prizes for all the children
- New Horizon wasn't showing up to maintain the landscape, the library is trying to figure out who will maintain the landscape in the future once the contract expires
- Met with Shannon Tiernan of the Marshall Community Foundation to discuss what communities and non-profits need

Committee Reports:

- Building and Site-did not meet
- Finance-did meet. Will meet September 13, 2022 at 6:45 pm
- Personnel- did meet and will discuss
- Policy- did not meet

Unfinished business: None

New Business:

- Woodlands Library Cooperative Contract

A motion was made by MJ Harting-Minkwic, supported by Kara Boughton. All present voted yes. Motion carried.

Discussion:

Woodlands Library pays for MeLCat shipping, Mango languages, and other things

- Director Evaluation

A motion was made by Kara Boughton to give Angela a 4% raise.

All present voted yes. Motion carried.

Discussion:

Kara Boughton spoke about Angela's evaluations. The personnel board are pleased with Angela's performance and are asking to give Angela a 4% raise.

- Director Goals

A motion was made by MJ Harting-Minkwic to accept the Director Goals, supported by Kara Boughton. All present voted yes. Motion carried.

Discussion:

Angela discussed about the Communication and Administration on page 32 in the library packet to pursue 501c3 tax status that will cost money over the next year but will be worthwhile in the long run to give discounts on Gmail, Microsoft, Dell products, etc.

Outreach and Partnerships: discussed the John Bellairs weekend, continue to expand technology training opportunities.

Marketing: Working with the Franke Center to celebrate local authors and possibly obtain bigger authors to present.

Technology: getting quotes for a new security system that library could monitor themselves

Comments from board members:

Martha Frohm stated that the library and community wouldn't be the same without Angela. She has such a nice relationship with the community.

Mary Fountain said thank you for everything.

MJ Harting-Minkwic gave thanks to Kara Boughton for putting together the reviews for Angela.

Comments from the public:

None

Meeting adjourned at 7:48 pm. The next meeting will be September 13, 2022.

Respectfully submitted,  
Joanne Davis, Secretary