

Regular Board Meeting Minutes
Marshall District Library
December 14, 2021

The regular meeting of the Marshall District Library Board was called to order by President Martha Frohm at 7:03pm. Roll call was read by Secretary Mary Fountain.

Members present at the library: Joanne Davis, Ann Fitzpatrick, Mary Fountain, Martha Frohm, M.J.Harting-Minkwic, and Gerald Marshall.

Members present via zoom: Kara Boughton.

Others present: Angela Semifero, Nate Palmer, Ian Rees, and Doreen Boyer.

President Martha Frohm led the group in the Pledge of Allegiance.

Swearing in of new board member Gerald Marshall, representing the City of Marshall.

There were two corrections to the agenda as the dates for January 18 and February 8 were both listed as the year 2021. It was noted and corrected to the year 2022. M.J. Harting-Minkwic made a motion to approve the corrected agenda of the December 14, 2021 meeting, it was supported by Ann Fitzpatrick. Motion carried.

Approval of the minutes of the November 9, 2021 meeting: Joanne Davis made a motion to accept the minutes and it was supported by M.J.Harting-Minkwic. Motion carried.

Financial Report, including approval of bills: Treasurer M.J.Harting-Minkwic made a motion on behalf of the finance committee that everything was in order and to pay bills for the period of November 3 to December 7, 2021 in the amount of \$123,517.33, supported by Mary Fountain. Roll call vote, all present voted yes.

Our annual audit of 2020-2021 has been done and was presented by Ian Rees of Gabridge & Company. He explained the audit and said it went very well and he completed it in 40 hours.

Library Director Report:

Director Semifero explained the points of her written report. The library continues to operate at Phase 4 and all library hours have been restored and the current schedule is Monday-Thursday 10:00am to 8:30 pm and Friday-Saturday 10:00am to 5:30pm.

Cases of Covid-19 have increased in Calhoun County, and we have decided to continue doing virtual programs through January and February based on the current case rate.

Angela discussed The Collection Development Policy and The Request for Reconsideration of Library Material. She gave the board a printout of all information explaining in detail about how it all works. Marshall District Library will hold a Used Books Sale on January 14 and 15, 2022.

See Directors Report and Talking Points for all details.

Nate Palmer mentioned Duckworth Brothers installed cement and drainage in alley to prevent further flooding issues.

See Systems and Facilities Department Report for all details.

Committee Reports:

Building and Site- did not meet.

Finance - met at 6:45 tonight and will meet same time next month.

Personnel- did not meet.

Policy- did not meet.

Unfinished Business: none.

New Business:

LDFA Opt-Out Resolution: Angela explained LDFA -Local Development Finance Authority. Last year the LDFA captured more than \$23,000 of Marshall District Library millage funds. Angela believes it would be in the best interest of the library if we filed an opt-out of tax capture resolution so that next fiscal year the \$23,000 in funds would go to the library rather than to the LDFA board.

A motion was made by Ann Fitzpatrick to approve the opt-out of tax capture resolution written by our attorney and it was supported by M.J.Harding-Minkwic. Roll call vote, all present voted yes.

Comments from board members: M.J.Harding-Minkwic asked about Ancestry Library Edition. As of December 31,2021 the access from home will end. People can still come into the library to use the database. Discussion from everyone on what happens in an active shooter situation and the policy for it.

The board welcomed Gerald Marshall to the board and wished him good luck. Joanne Davis mentioned new cement and how good it looks.

Comments from the public-none.

Meeting adjourned at 7:55pm.

Next meetings:

January 18, 2022

February 8, 2022

Respectfully Submitted,

Mary Fountain, Secretary