

Regular Board Meeting Minutes
Marshall District Library
January 18, 2022

The regular meeting of the Marshall District Library Board was called to order by President Martha Frohm at 7:05pm.

Roll call was read by Secretary Mary Fountain.

All members present in person at the library: Kara Boughton, Ann Fitzpatrick, Mary Fountain, Martha Frohm, M.J. Harting-Minkwic and Gerry Marshall.

Member present via zoom: Joanne Davis.

Others present: Angela Semifero and Nate Palmer.

President Martha Frohm led the group in the Pledge of Allegiance.

Approval of Agenda: Kara Boughton made a motion to approve the agenda of the January 18, 2022 meeting. It was supported by M.J. Harting-Minkwic. Motion carried.

Approval of the minutes of the December 14, 2021 meeting: Kara Boughton made a motion to accept the minutes and it was supported by M.J. Harting-Minkwic. Motion carried.

Financial Report, including approval of bills: Treasurer M.J. Harting-Minkwic made a motion on behalf of the finance committee that everything was in order and to pay bills for December 8, 2021 to January 5, 2022 in the amount of \$103,866.62, supported by Ann Fitzpatrick. Roll call vote, all present in person at the library voted yes.

Library Director Report:

- Director Semifero explained the points of her written report. The library continues to operate at Phase 4 and all library hours remain the same. Cases of Covid-19 continue to increase in Calhoun County, we have no plans to restrict hours or service at this time.
- The papers and television announced that libraries were distributing covid tests. Marshall Library was not part of this program, although Homer Library participated.
- December is always a quiet month at the library. Happy Camp will be going on during the months of January and February with many fun activities planned.
- Angela did more banking by closing down two checking accounts at Huntington Bank and opening a new one at Marshall Community Credit Union.
- Joanne Davis asked about Under Health Insurance (716), Angela explained how it works and further details are listed in December Bills of Note.
- M.J. Harting-Minkwic asked about MI-83 program Angela explained and details are listed in Electronic Resources and Technology Access.
- See Directors Report and talking points for all details.
- Nate Palmer announced the January Book Sale went very well. The library had sales of \$602.57 and a lady came at the end of the sale and picked up all remaining books.
- Nate is enjoying his new office.

- See Systems and Facilities Department Report for all details.

Committee Reports:

Building and Site- did not meet.

Finance met at 6:45 tonight and will meet same time next month.

Personnel- did not meet.

Policy-did not meet.

Unfinished Business: none.

New Business:

Mid-Year Budget Amendments:

Angela explained. See her notes under Board Agenda items giving detailed information and the Budget Amendment Sheet.

A motion was made by M.J.Harting-Minkwic to approve the Mid-Year Budget Amendments and it was supported by Ann Fitzpatrick. Roll call vote and all present in person at the library voted yes. Motion passed.

Tuition Reimbursement:

Brenda Jones requested a partial reimbursement for tuition in the amount of \$1500.00. A motion was made by Ann Fitzpatrick to pay the \$1500.00 for tuition reimbursement for Brenda Jones and it was supported by Kara Boughton. Roll call vote and all present in person at the library voted yes. Motion passed.

Comments from board members:

Joanne Davis congratulated Brenda Jones on a job well done.

Ann Fitzpatrick mentioned it was great that 294 passive activity kits were enjoyed by so many from the community in December.

Comments from public: none.

Meeting adjourned at 7:33pm.

Next meetings:

February 8,2022

March 8,2022

Respectfully submitted,
Mary Fountain, Secretary