

Regular Board Meeting Minutes  
Marshall District Library  
February 8, 2022

The regular meeting of the Marshall District Library Board was called to order by President Martha Frohm at 7:05pm.

Roll call was read by Secretary Mary Fountain.

Members present at the library: Kara Boughton, Joanne Davis, Ann Fitzpatrick, Mary Fountain, Martha Frohm, M.J.Harting -Minkwic, and Gerry Marshall.

Others present: Angela Semifero and guest Deb Withee.

President Martha Frohm led the group in the Pledge of Allegiance.

Approval of Agenda: Joanne Davis made a motion to approve the agenda of the February 8, 2022 meeting. It was supported by Kara Boughton. Motion carried.

Approval of the minutes of the January 18, 2022 meeting: M.J.Harting-Minkwic made a motion to accept the minutes and it was supported by Ann Fitzpatrick. Motion carried.

Financial Report, including approval of bills: Treasurer M.J.Harting-Minkwic made a motion on behalf of the financial committee that everything was in order and to pay bills for January 6, 2022 to February 1, 2022 in the amount of \$79,044.20, supported by Ann Fitzpatrick. Roll call vote: all present at the library voted yes.

Library Director Report:

Director Semifero explained the points of her written report.

- The library continues to operate at phase 4 and all library hours remain the same.
- It has been a quiet month at the library. There were a couple complaints of student behavior issues after school. Parents were notified and 1 student will not be visiting the library after school. This is not due to a ban by the library but the parent's decision.
- Monday thru Thursday from 2:30-4:00 public services staff members are scheduled as monitors.
- More details about the after-school processes are included in the board packet.
- M.J.Harting-Minkwic inquired about the staff training. Angela said it went well and we have very kind and positive employees.
- Library programs may resume in March and April with smaller groups.

See Directors Report and talking points for all details.

See Systems and Facilities Department Report for all details.

Committee Reports:

- Building and Site- did not meet.
- Finance met at 6:45pm tonight and will meet same time next month.

- Personnel -did not meet but will meet next month before the board meeting March 8 at 6:30pm.
- Policy- did not meet.

Unfinished Business: none.

New Business:

Board Officers Nominations:

Board officer elections take place in March. We have 2 board officers President and Secretary that have reached their term limits of 3 years. Discussion was held and whoever might be interested in an office, please let Martha Frohm know so a slate of officers can be ready for the March meeting. The new term office begins April 1, 2022. Our current vice-president and treasurer showed interest in finishing out their terms.

Comments from board members:

M.J.Harting-MInwic inquired about the staff, Angela said Nate meets often with the staff to make sure everything is going smoothly and if there are any issues.

Joanne Davis inquired about Google services. Angela said Matt and Nate are working on options for E-mail hosting, looking for a cheaper system that will still work fine. Gmail is used for making up staff schedules and our software is Windows. The prices will be going up in May 2022 for Google.

Comments from the Public:

Deb Withee attended the meeting and asked if we had any specific programs for the elderly. Chela VanSickle does deliver books to the those who are homebound. Deb said the library does so many good things for the community.

Meeting adjourned at 7:47pm.

Next meetings:

March 8,2022

April 12,2022

Respectfully submitted,  
Mary Fountain, Secretary