

Regular Board Meeting Minutes
Marshall District Library
October 12, 2021

The regular meeting of the Marshall District Library Board was called to order by President Martha Frohm at 7:00pm.

Roll call was read by Secretary Mary Fountain.

Members present at the library: Joanne Davis, Ann Fitzpatrick, Mary Fountain, Martha Frohm, M.J.Harting-Minkwic, and Shelley Preston.

Members present via zoom: Kara Boughton.

Others present: Angela Semifero and Nate Palmer.

President Martha Frohm led the group in the Pledge of Allegiance.

Approval of Agenda: Joanne Davis made a motion to approve the agenda of the October 12, 2021 meeting. It was supported by Ann Fitzpatrick. Motion carried.

Approval of the minutes of the September 14, 2021 meeting: Shelley Preston made a motion to accept the minutes; it was supported by M.J.Harting-Minkwic. Motion carried.

Financial report, including approval of bills: Treasurer M.J. Harting-Minkwic made a motion on behalf of the finance committee that everything was in order and to pay bills for September 8 to October 5, 2021 in the amount of \$80,857.29, supported by Mary Fountain. Roll call vote. All present voted yes.

Library Director Report:

Director Semifero explained the points of her written report. The Library continues to operate in Phase 4 of the Reopening plan. Library hours have been restored to Monday-Thursday 10:00am to 8:30pm. and Friday- Saturday 10:00am to 5:30pm.

National Library card month went very well in September. We had more than 100 people sign up for new cards.

Our annual audit will be in November.

October programs will be held outdoors as weather permits. November and December programs will be moving to virtual and activity pack formats.

See Director's report and Talking Points for all the details.

Staff reports: see attached sheets.

Committee Reports

Building and Site- did not meet.

Finance-met at 6:45 tonight and will meet same time next month.

Personnel- did not meet.

Policy- did not met.

Unfinished Business-none.

New Business:

Staff In-Service Day will be held on Thursday November 11, 2021. Since this is Veteran's Day and many government offices are closed. We felt it would be a good day to hold it. M.J.Harting-Minkwic made a motion to close the library on November 11, 2021 for an In-Service Day and it was supported by Ann Fitzpatrick. All present voted yes and motion carried.

Holidays 2022.

The list of holidays for 2022 are unchanged from last year. Most of these holidays are written into the personnel policy. Due to closings on Sundays, next year's holidays scheduled for Sundays would be floating holidays for staff.

Joanne Davis asked if the floating holiday was alright with the staff and Angela Semifero said yes it was alright.

Shelley Preston made a motion to approve the holiday schedule for 2022. Joanne Davis supported the motion. All present voted yes and the motion carried.

Comments from Board members:

M.J.Harting-Minkwic asked about hours and if we are busier some nights; and also said what a great service our Library provides the Community.

Shelley Preston mentioned the Library of Things and how popular it was, and if we get much feedback from the Public. She also appreciates the Director's report and is grateful for everyone and their hard work.

Ann Fitzpatrick said she thought having the children outside for programs is a great idea and hopes it continues next summer.

She also mentioned what wonderful creativity the staff has for all levels of people.

Martha Frohm thanked Angela and the staff for handling everything so well while dealing with COVID.

Comments from the public-none.

Meeting adjourned at 7:37pm.

Next meetings: November 9,2021

December 14,2021

Respectfully Submitted,

Mary Fountain, Secretary