

Regular Board Meeting Minutes
Marshall District Library
September 14, 2021

The regular meeting of the Marshall District Library Board was called to order by President Martha Frohm at 7:00pm.

Roll call was read by Secretary Mary Fountain.

Members present at the library: Joanne Davis, Ann Fitzpatrick, Mary Fountain, Martha Frohm, M.J. Harting-Minkwic, Shelley Preston was absent.

Member present via zoom: Kara Boughton.

Others present: Angela Semifero and Nate Palmer.

President Martha Frohm led the group in the Pledge of Allegiance.

Approval of Agenda: M.J. Harting-Minkwic made a motion to approve the agenda of the September 14, 2021 meeting; it was supported by Ann Fitzpatrick. Motion carried.

Approval of the minutes of the August 10, 2021 meeting: Joanne Davis made a motion to accept the minutes; It was supported by M.J..Harting-Minkwic. Motion carried.

Financial report, including approval of bills: Treasurer M.J.Harting-Minkwic made a motion on behalf of the finance committee that everything was in order and to pay bills for August 3 to September 7, 2021 in the amount of \$107,602.19; supported by Mary Fountain. Roll call vote. All present voted yes.

Library Director Report:

Director Semifero explained the points of her written report. It was much quieter in August with fewer people. Angela told us that the library staff will be working on training and going back to basics in order to make sure they "do well what we do well" The library is celebrating Library Card sign-up month in September. Open a new library card and get a free Dino-mite gift. If you already have a card, show it and they will celebrate you as well. Any resident of the Library District 5 years of age or older is eligible.

See Director's report and Talking Points for all the details.

Staff reports: see attached sheets.

Committee Reports

Building and site- did not meet.

Finance - met at 6:45 tonight and will meet same time next month.

Personnel- did not meet.

Policy- did not meet.

Unfinished Business-none.

New Business:

Phone System Project:

Matt Harmon reached out for bids from five vendors. The management team recommends selecting the bid from Moss Telecommunications. This project is budgeted in our annual budget. M.J.Harting-MInkwic made a motion to select Moss Telecommunications; it was supported by Ann Fitzpatrick. Roll call vote. All present voted yes.

Alley Cement Project:

Nate Palmer contacted a half dozen companies about cement work in the alley to create a drainage area and patio. Nate also asked for quotes for making corrections to the front door area. Three companies showed up to review the project. One company chose not to bid. The two other bids are included in our packets. Quality Concrete chose not to include making corrections to the front door area as they did not think they could effectively do the detail work. Ann Fitzpatrick made a motion to select Duckworth Brothers Concrete Construction for the Alley Cement Project. It was supported by Joanne Davis. Roll call vote. All present voted yes.

Comments from the Board members:

Joanne Davis mentioned everyone is super positive and is working hard. Ann Fitzpatrick asked about the Book Sale and Donations.

Comments from the Public: none.

Meeting adjourned at 7:35pm.

Next meetings:

October 12,2021

November 9,2021

Respectfully Submitted,

Mary Fountain, Secretary