

Regular Library Board Meeting Minutes

August 10, 2021

The regular meeting of the Marshall District Library Board was called to order by President Martha Frohm at 7:00pm.

Roll call was read by Secretary Mary Fountain.

Members present at the library: Joanne Davis, Ann Fitzpatrick, Mary Fountain, Martha Frohm, M.J. Harting-Minkwic and Kara Boughton. Shelley Preston is on vacation.

Others present: Angela Semifero.

President Frohm led the group in the Pledge of Allegiance.

Approval of Agenda: Kara Boughton made a motion to approve the Agenda of the August 10th 2021 meeting; it was supported by Joanne Davis. Motion carried.

Approval of the minutes of the June 29th 2021 meeting: M.J.Harting-Minkwic made a motion to accept the minutes with a correction; her name was misspelled in the roll call. It was noted and supported by Ann Fitzpatrick. Motion carried.

Financial report, including approval of bills: Treasurer M.J. Harting-Minkwic made a motion on behalf of the finance committee that everything was in order and to pay bills for June 24 to August 2, 2021 in the amount of \$113,974.80, supported by Kara Boughton. Roll call vote. All present voted yes.

Library Director Report:

Director Semifero explained the points of her written report. The Summer Reading Program was fantastic this year. The Library of Things has continued to be very popular, especially the board games and ukuleles.

The Marshall District Library has been operating at Phase 4 of the Reopening Phase Plan. It was recommended that masks be worn again, so a sign will be placed on the doors that says "Masks Recommended" with an explanation of the CDC guidelines.

See Directors report under Library Reopening for all the details.

Staff Reports: see attached sheets.

Committee reports

- Building and Site- did not meet
- Finance- met at 6:45 tonight and will meet same time next month.
- Personnel- met at 6:30 tonight.
- Policy- did not meet.

Unfinished Business: None.

New Business:

- Library Hours:

Discussion was held on the Library weekend hours being altered to staying closed on Sunday and extending hours on Saturday. It would start in September. The Schedule will be Monday to Thursday 10:00am to 8:30pm. Friday and Saturday 10:00am to 5:30pm.

Kara Boughton made a motion to start the new hours in September and it was supported by Ann Fitzpatrick. All present voted yes.

- Woodlands Library Cooperative Contract:

Annually the Library Board must approve our agreement to be part of the Woodlands Library Cooperative. M.J. Harting-Minkwic made a motion to contract with Woodlands Library Cooperative and it was supported by Joanne Davis. Roll call vote. All present voted yes.

- Director Evaluation:

Chairman Kara Boughton went over all the comments from the Library Board and all the good points that were mentioned about Angela Semifero.

- Director Contract

Chairman Kara Boughton and the Personnel committee met tonight and discussed giving Angela a 2% raise. Kara Boughton made a motion to give the 2% increase to Angela. It was supported by Mary Fountain. Roll call vote. All present voted yes.

- Director Goals

Angela went over her goals for 2020-2021 with the board and they all thought it looked great.

Discussion on City of Marshall at some point expanding wifi area into parking lot. Install new water fountains. Angela working on a grant. Donations were made towards the Dolly Parton Imagination Library Fund.

The first Book Sale in more than a year will be held September 10th and 11th 2021.

- Comments from board members:

Joanne Davis wishes good luck to Angela on the next year. M.J. Harting-Minkwic mentioned everything at the library is great. Ann Fitzpatrick said when volunteering at Wilder Creek Event she heard many good comments about the Library. Kara Boughton and Mary Fountain both very happy with all the work the Library does in the Community.

Martha Frohm mentioned her husband worked at the Wilder Creek Event and he was very happy with the way it all worked out. She also said Jim Dobbins was very pleased with the connection of the Library to the event.

- Comments from the Public-none.

Meeting adjourned at 7:40pm.

Next meetings

- September 14, 2021
- October 12, 2021

Respectfully Submitted,
Mary Fountain, Secretary