Public Computer Access

Reserving a computer

Computers are available for public use on a first-come, first-served basis. MDL cardholders may reserve a computer up to 24 hours in advance by calling 269-781-7821 ext.10.

Printing

Black and white pages are \$.10 each. Color copies are \$.25 each.

Scanners

Three scanners are available for public use on a first-come, first-served basis. MDL cardholders may reserve a scanner up to 24 hours in advance by calling 269-781-7821 ext.10. All copies printed from the scanners are \$.25 per page.

<u>Wi-Fi</u>

Free wireless Internet service is available in the library. At this time, printers are not available via the wireless connection.

Time Limits

MDL cardholders using unfiltered computers in the Adult Area are limited to 1 hour if other patrons are waiting. If no other patrons are waiting, staff may extend time in 30-minute increments. MDL cardholders using computers in the Youth Area are limited to 30 minutes if other patrons are waiting. If no other patrons are waiting, staff may extend time in 30-minute increments. Non-cardholders may use Adult & Youth Area computers for 30 minutes.

Staff Assistance

Staff may assist library users in accessing the Internet or with other basic computer functions. Because of the many different applications available, staff may not be able to provide specialized or technical knowledge about a particular application. One-on-one computer assistance is available by appointment by contacting:

Michael Franklin Technology Assistant 269-781-7821 ext.17 franklinm@yourmdl.org Matt Harmon Head of Information Technology 269-781-7821 ext.16 harmonm@yourmdl.org

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