

Regular Library Board Meeting Minutes
June 29, 2021

The regular meeting of the Marshall District Library Board was called to order by President Martha Frohm at 7:04pm.

Roll call was read by Secretary Mary Fountain.

Members present at the library: Joanne Davis, Ann Fitzpatrick, Mary Fountain, Martha Frohm, M.J.Harting -Minkwic and Shelley Preston.

Member present via zoom: Kara Boughton.

Others present: Angela Semifero and Nate Palmer.

President Frohm led the group in the Pledge of Allegiance.

Approval of Agenda: Shelley Preston made a motion to approve the Agenda of the June 29, 2021 meeting; it was supported by Ann Fitzpatrick. Motion carried.

Approval of the minutes of the May 11th 2021 meeting: Joanne Davis made a motion to approve the minutes; it was supported by M.J.Harting -Minkwic. Motion carried.

Financial Report, including approval of bills: Treasurer M.J.Harting-Minkwic made a motion on behalf of the finance committee that everything was in order and to pay bills for May 5-May 31 2021 in the amount of \$86,331.39,supported by Joanne Davis. Roll call vote. All present voted yes.

Treasurer M.J.Harting-Minkwic made a motion on behalf of the finance committee that everything was in order and to pay bills for June 1-June 23, 2021 in the amount of \$68,508.08. Question from board member Ann Fitzpatrick about recycling. Angela explained we are using Republic now and under contract until November, then we will go with Granger. Ann Fitzpatrick supported the motion. Roll call vote. All present voted yes.

Library Director Report:

-Director Semifero explained the points of her written report.

-Marshall District Library continues in a modified version of Phase 3 reopening.

See items under Library Reopening.

-Talking Points June 2021: The Marshall District Library is in Phase 4 as of June 24th. See Talking Points for further information.

-There was a flooding issue in the magazine/adult fiction area after heavy rain the last week of June. Engineers did work on this area over 3 years ago. Angela and Nate are exploring additional options for this area.

-Angela mentioned moving the Conference Rooms in front to the Reference Room in back of library. She wondered how the Board felt about it. Everyone was agreeable with doing this. Please check all Reports as there is much information listed this month.

Committee Reports:

- Building and site- did not meet
- Finance- met at 6:45 and will meet next month same time
- Personnel-did not meet, will meet next month
- Policy- did not meet

Unfinished Business: none

New Business:

-Amend 2020-21 Operating Budget: The budget was presented by Director Semifero. she went over it and explained the highlighted amounts. Joanne Davis made a motion to accept the budget as presented; and Shelley Preston supported. All present voted yes.

-Amend 2020-21 Hughes Fund Budget. M.J. Harting-Minkwic made a motion to accept the Budget as presented; Ann Fitzpatrick supported. All present voted yes.

-Board Goals: Discussed all the items the Board members should follow and work on. M.J. Harting-Minkwic made a motion to accept. Ann Fitzpatrick supported. All present voted yes.

-Resolution to formally approve the 2021 Millage rates. Ann Fitzpatrick made a motion to approve the millage rates. M.J.Harting-Minkwic supported. All present voted yes.

The regular Board meeting was suspended at 7:45pm.

-The Public Hearing and Adoption of the FY 2021-22 Operating Budget was opened at 7:45pm by Board President Martha Frohm. The Hearing was closed at 7:49pm.

The regular Board meeting was reopened at 7:49pm. Ann Fitzpatrick made a motion to approve the FY 2021-22 Operating Budget. M.J. Harting-Minkwic supported. President Frohm asked if there were any questions and there were none. All present voted yes. The meeting was closed at 7:53.

-The Public Hearing and Adoption of the 2021-22 Hughes Fund Budget was opened by Board President Martha Frohm at 7:55. The Hearing was closed at 7:56pm.

The regular Board meeting was reopened at 7:58pm. M.J.Harting-Minkwic made a motion to approve the Hughes Fund Budget. Ann Fitzpatrick supported. President Frohm asked if there were any questions and there were none. All present voted yes.

Comments from Board Members:

Shelley Preston is very happy with all involved with the Library.

Ann Fitzpatrick felt everything has gone very well at the Library during these difficult times.

M.J.Harting-Minkwic was very pleased with the Animal Safari program.

Mary Fountain mentioned it was great how all the cooperation is at the Library and with the Board members.

Kara Boughton had no comments.

Joanne Davis thanked Angela for going above and beyond at the Library and it is a great Summer at the Library.

Martha Frohm said we all do a good job!

Comments from Public: none

Meeting adjourned at 8:01pm.

Next meetings

August 10, 2021

September 14,2021

Respectfully Submitted,
Mary Fountain, Secretary