

Regular Library Board Meeting Minutes
April 13, 2021

The regular meeting of the Marshall District Library Board was called to order by President Martha Frohm at 7:05pm.

Roll call was read by Secretary Mary Fountain.

Members present at the library: Mary Fountain, Martha Frohm, and M.J.Harting-Minwic.
Members present via zoom: Kara Boughton, Joanne Davis, Ann Fitzpatrick, and Shelley Preston.

Others present Angela Semifero, Nate Palmer, and George Guerin.

President Frohm led the group in the Pledge of Allegiance.

Approval of Agenda: Joanne Davis made a motion to approve the Agenda of the April 13, 2021 meeting. It was supported by M.J. Harting-Minkwic. Motion carried.

Approval of Minutes of the March 9th meeting: M.J. Harting-Minkwic made a motion to approve the minutes. It was supported by Kara Boughton. Motion carried.

Financial report including approval of bills: Treasurer M.J.Harting-Minkwic made a motion on behalf of the finance committee that everything was in order and to pay the bills for March in the amount of \$71,908.24. Supported by Mary Fountain. Roll call vote. All present voted yes.

Library Directors Report:

- Director Semifero explained the points of her written report.
 - Library was busy the 1st week of the month but slowed down last week, most likely because of spring break.
 - Matt Harmon finished his work at the Marshall Township Office.
 - Angela will be reviewing all of the banks in our area and rearranging where some funds are located in order to assure the best interest rates and fee structures for the library. This is due to the ownership of Chemical Bank changing to TCF Bank to Huntington Bank and fees have increased.
 - We are 75% through our year and expenditures are just below where they should be.
 - We now have a cleaning service as Stacy Harris resigned with no notice. Nate Palmer cleaned until the cleaning service was arranged.
- See the Directors and Assistant Directors Reports for more information.

Committee Reports:

- Building and site- did not meet.
- Finance- met at 6:45 tonight and will meet next month at 6:45.
- Personnel-did not meet but will meet at 6:15 before the May 11th board meeting.
- Policy- did not meet but will meet at 6:30 before the May 11th board meeting.

Unfinished Business: none

New Business:

- Committee Appointments are all good.
- Designate Depositories of Library Funds. M.J. Harting-Minkwic made a motion to approve the depositories of library funds. It was supported by Joanne Davis. Motion carried.
- Designate Official Newspaper: Mary Fountain made a motion that Marshall Advisor/Chronicle be our official newspaper. It was supported by Kara Boughton. Motion carried.
- Meeting Date Calendar: Kara Boughton made a motion to accept the Calendar Dates for 2021 - 2022 as presented. It was supported by Shelley Preston. Motion carried.
- Authorize ACH vendor/payment list: Joanne Davis made a motion to authorize the ACH vendor/payment list and it was supported by Shelley Preston. Roll Call vote all present voted yes.
- Per Diem: M.J. Harting-Minkwic made a motion that the board would get paid for their service. It was supported by Ann Fitzpatrick. All present voted no.

Comments from Board Members:

- Shelley Preston mentioned the Technology Graph and noted June and July were represented for 2021.
- Joanne Davis commented on the \$100,000 payment from townships and Angela explained it comes from property taxes.
- Joanne also mentioned Chelsea is doing an excellent job and thanks Nate for filling in on cleaning.
- Ann Fitzpatrick thanked everyone for their patience with her as a new board member.
- Kara Boughton loves the Story Hour.
- M.J. Harting-Minkwic inquired about donations from the Community.

Comments from the Public: We had a guest tonight, George Guerin, a retired board member, George said he was happy to be here and everyone is still doing a good job. Shelley Preston thanked George for attending the board meeting and all the rest of the board mentioned how nice it was to see him.

Martha Frohm adjourned the meeting at 7:43pm.

The next meeting will be held on May 11th, 2021.

Respectfully Submitted,
Mary Fountain, Secretary