

Regular Library Board Meeting Minutes
November 10, 2020

The regular meeting of the Marshall District Library was called to order by President Martha Frohm at 7:01 pm.

Roll call was read by Secretary Mary Fountain.

Members present at the library: Martha Frohm and Mary Fountain

Members present via Zoom: Kara Boughton, Joanne Davis, M.J. Harting-Minkwic, Shelley Preston

Members absent: Ken Koberstein

Others present: Angela Semifero

President Frohm led the group in the Pledge of Allegiance.

Approval of Agenda: Kara Boughton made a motion to approve the Agenda of the November 10th meeting, supported by M.J. Harting-Minkwic. Motion carried.

Approval of Minutes of September 8th meeting: Joanne Davis made a motion to approve the corrected minutes. It was supported by Kara Boughton. Motion carried.

Financial Report including approval of bills. Treasurer Ken Koberstein had come into the library to review the bills for September and October. He recommended that we accept the invoices as presented; September \$74,695.55 and October \$91,992.20. Joanne made a motion to approve the bills as presented, supported by M.J. Harting-Minkwic. Roll call vote. All present voted yes.

Library Directors Report:

- Director Semifero explained the points of her written report.
- Marshall District Library continues in Phase 3 of Library reopening.
- Angela says they are getting by day by day.
- Staffing continues to change to accommodate all the effects of COVID and being short-staffed.
- The public has commented on how the entire staff has been so kind to everyone and they are thankful.
- Lots of technology projects in the last two months. Matt continues to work on the township Internet projects and installed a new firewall.
- Penelope Katz was selected to fill a position of clerk at the library.
- See Director's and Assistant Director's Report for much more information.

Committee Reports:

- Building and Site- did not meet.
- Finance - met at 6:45 and will meet next month at 6:45.
- Personnel- did not meet
- Policy- did not meet

Unfinished Business: none.

New Business: none.

Comments from Board Members-

- There was much discussion of what is happening at the library. Questions about the Library of Things. In cleaning and sorting through many areas, the library has items like projects, sewing machines, toys and games that will be available for check out.
- Question about old equipment: the library seeks other non-profits to donate items to and then recycles other options.
- Discussion about ways to convey library services information to the community.
- Shelley Preston expressed concern about mental health for Angela and Nate because of all the COVID issues. Angela says they are taking days off.
- Joann Davis had a question about INN-Reach and the \$3,500 charge. Angela explained the amount was to remove our old circulation system from MelCat. Other information is listed in the Director's report.

Comments from Public-none.

Meeting adjourned at 7:45 pm. The next meeting will be December 8th, 2020.

Respectfully Submitted,
Mary Fountain, Secretary