

Regular Library Board Meeting Minutes  
January 12, 2021

The regular meeting of the Marshall District Library was called to order by President Martha Frohm at 7:02p.m.

Roll call was read by Secretary Mary Fountain.

Members present at the library: Mary Fountain, Martha Frohm.

Members present via Zoom :Kara Boughton, Joanne Davis,M.J.Harting-Minkwic,and Shelley Preston.

Others present: Angela Semifero and Nate Palmer.

Member absent: Ken Koberstein.

President Frohm led the group in the Pledge of Allegiance.

Approval of Agenda: Joanne Davis made a motion to to approve the Agenda of the January 12th meeting, supported by M.J.Harting-Minkwic. Motion carried.

Approval of Minutes of December 8th meeting; Shelley Preston made a motion to approve the minutes. It was supported by Joanne Davis .Motion carried.

Financial Report including approval of bills. In the absence of Ken Koberstein, President Martha Frohm made a motion on behalf of the Finance committee to pay the bills for December in the amount of \$91,695.75 supported by Mary Fountain. Roll call vote. All present voted yes.

Library Directors Report:

- Director Semifero explained the points of her written report.
- The end of the year is a very busy time for the Director.
- The Library is reopening on January 13th we plan to move back to Phase 3 of Library services.
- The setting up of internet services at the Township offices is going well. Eckford and Marshall are up and running. Hope to have Fredonia and Marengo Township running in the next few weeks.
- Tutor.com went live for MDL on January 3rd.
- Dolly Parton Imagination Library went live for MDL on January 5th. we are currently working on placing both on the website.
- Library of Things will launch on January 21st.
- Quarantining and the cleaning processes continue.
- Waiver form on Retiree Renwick Garypie needs to be filed again this year. The board has to approve this waiver. This will be in our February board packet.
- Nate Palmer had no comments.
- The New Year's Eve Celebration was a huge success. Joanne Davis commented on how nice that the Library Staff gave up their New Years Eve to do the party.
- M.J. Harting-Minkwic asked about feedback on Internet and Imagination Library. Eckford Township very excited about Internet.
- See the Directors and Assistant Directors report for more information.

Committee Reports:



- Building and Site-did not meet
- Finance- met at 6:45 tonight and will meet again next month at 6:45.
- Personnel-did not meet
- Policy-did not meet

Unfinished Business-none

New Business:

- Budget Amendments:

Joanne Davis asked about the State Aid amount of \$11,900 in Revenues, Angela said Federal will match the amount statewide, and that goes to support MeL. Looking at the chart for Budget Amendments Angela has shown why the difference under Fines and Fees in Revenue. Under Expenditures she explained the HVAC air filtration system was moved to Capital Outlay.

Motion was made by Mary Fountain to accept the Budget Amendments and it was seconded by M.J.Harting-Minkwic and motion carried.

- Tuition Reimbursement:

Chelsea Johnson is requesting reimbursement of \$2,842.03 for her fall 2020 tuition. Discussion was held and Joanne Davis commented on our policy, it stipulates paying upto 50% of total not to exceed \$2,000.00. M.J. Harting-Minkwic made a motion to pay 50% which is \$1,421.02 and it was seconded by Kara Boughton. Roll call vote in favor. All voted yes. Angela will advise Chelsea that the reason for not full reimbursement is only because of policy. A policy meeting should be held in April and this will be discussed.

Brenda Jones is requesting a partial reimbursement in the amount of \$1,000.00. Discussion was held and Shelley Preston made a motion to pay \$1,000.00, seconded by M.J. Harting-Minkwic .Roll call vote in favor. All voted yes.

Comments from board members:

Joanne Davis thanked everyone for a great job and asked Angela to let Chelsea and Brenda know we are proud of them for doing such a good job with their classes. M.J. Harting -Minkwic asked about the staff that had Covid and how they are doing. Kara Boughton commented on the Virtual Story Hour and how much it is enjoyed. Shelley Preston thanked the board members for all they do. Mary Fountain said a thank you to the library staff.

Comments from public-none.

Martha Frohm adjourned the meeting at 7:45pm.

The next meeting will be February 9th, 2021.

Respectfully submitted,  
Mary Fountain,Secretary

