

Regular Library Board Meeting Minutes
September 8, 2020

The regular meeting of the Marshall District Library was called to order by President Martha Frohm at 6:55pm.

Roll call was read by Secretary Mary Fountain.

Members present: Kara Boughton, Joanne Davis, Mary Fountin, Martha Frohm, M.J.Harting-Minkwic, and Ken Koberstin.

Members absent: Shelley Preston.

Others present: Angela Semifero and Nate Palmer.

President Frohm led the group in the Pledge of Allegiance.

Approval of Agenda: M.J.Harting-Minkwic made a motion to approve the Agenda of the September 8th meeting, supported by Joanne Davis. Motion carried.

Approval of Minutes of August 11th: Mary Fountain noted the date should be June 16th not July. M.J.Harting-Minkwic made a motion to approve the corrected minutes. It was supported by Joanne Davis. Motion carried.

Financial Report including approval of bills. Treasurer Ken Koberstein made a motion to approve the bills for August in the amount of \$134,494.83 supported by Kara Boughton. Roll call vote all present voted yes.

Library Directors Report:

- Director Semifero explained the points of her written report.
- Marshall District Library continues in Phase 3 of Library reopening.
- Retiree expenses for Mr. Garypie will drop to around \$12,000 next year.
- The floor mats were old and needed to be replaced.
- The after school hours are going well.
- The Library cleaner Hannah Sweet resigned effective September 2nd, Deb Galloway will temporarily be cleaning the building.
- Library Assistant Director will be checking into different cleaning services to compare pricing.
- Adult craft programs will take place by appointment for groups of 4 people to come to visit the library and make the craft together.
- See Director's and Assistant Director's report for much more information.
- Assistant Director Nate Palmer commented that work is continuing on Melcat and also special filtering devices were installed to the HVAC system.

Committee Reports:

- Building and Site- did not meet.
- Finance - met at 6:26 tonight September 8th and will meet again October 13th at 6:45.
- Personnel- did not meet
- Policy- did not meet

Unfinished Business: none.

New Business:

- Internet Use Policy - The board needs to update Internet Use Policy Policy in order to include Wireless Internet Hotspots. This includes changes under Wireless Internet Hotspots #5. M.J.Harting-Minkwic made a motion to accept Internet use Policy updates which include under Filtered Access that the hotspots will comply with requirements of the Children's Internet Protection Act ("CIPA") and Michigan Public Act 212 of 2000("PA 212"). Supported by Kara Boughton, motion carried.
- Holidays 2021 - Joanne Davis made a motion to accept the Marshall District Library Holiday dates for 2021,supported by Kara Boughton, motion carried.

Comments from Board Members- Joanne Davis commented on letter to parents; feels it is proactive and good job.

M.J.Harting -Minkwic commented about routers and Internet in Parking Lot.

Comments from Public-none.

Meeting adjourned at 7:28 pm. The next meeting will be October 13th 2020.

Respectfully Submitted,
Mary Fountain, Secretary