

Marshall District Library
Board of Directors
Regular Meeting
June 30, 2020

The regular meeting of the Marshall District Library was called to order by President Martha Frohm at 7:00pm.

Roll call was read by Secretary Mary Fountain.

Members present: Kara Boughton, Joanne Davis, Mary Fountain, Martha Frohm, M.J. Harting-Minkwic, Ken Koberstein, and Shelley Preston.

No members absent.

Others present: Angela Semifero and Nate Palmer.

President Frohm led the group in the Pledge of Allegiance.

Approval of Agenda: M.J.Harting-Minkwic made a motion to approve the agenda of the June 30th meeting, supported by Kara Boughton. Motion carried.

Approval of Minutes: A motion to approve the minutes of May 12th,2020 was made by M.J.Harting-Minkwic supported by Kara Boughton. Motion carried.

Financial Report: Treasurer Ken Koberstein made a motion to approve May and June bills in the amount of \$67,840.00 for May and \$96,568.57 for June supported by Joanne Davis. All present voted yes.

Library Directors Report:

- Director Semifero explained the points of her written report.
- Library opened on June 24th.
- Library cleaner will be working a few extra hours.
- Staff members working very hard on the virtual programs. The children involved in the Pocket Librarian program receive cutouts of various staff members that they take pictures with.
- Mary Baribeau submitted her resignation effective June 30th. She has given 20 years of service to the library and will be missed.
- Nate Palmer our Assistant Director, has taken the lead on putting together protective equipment and safety supplies.
- See Directors report and Assistant Directors report for much more information.

Committee reports:

Building and Site-did not meet

Finance- met at 6:30 tonight June 30th and will meet at 6:30 August 11th.

Personnel- did not meet

Policy- did not meet

Unfinished business: Minutes from June 16th meeting need to be approved at the next meeting.

New Business:

Amend 2019-20 Operating Budget-Ken Koberstein made a motion on behalf of the finance committee to accept the amendments, discussion was held. Joanne Davis asked about property taxes, as they are 90% of budget. She also asked about fines and fees and they are close to \$2,000.00 a month. Board passed.

Amend 2019-20 Hughes Fund Budget- Ken Koberstein made a motion on behalf of the finance committee to accept, no discussion. Board passed.

Board Goals: Discussion and approved by Board.

Resolution to formally approve the 2020 Millage rates. Discussion about slightly lower millage rate because of the Headlee Amendment. Kara Boughton made a motion to approve and M.J.Harting-Minkwic supported. Board passed.

Public Hearing and Adoption of the FY 2020-21 Operating Budget-Public hearing was opened at 7:44 pm. It was closed to public at 7:45. Ken Koberstein made a motion to adopt and seconded by Shelley Preston. Board passed.

Public Hearing and Adoption of the FY 2020-21 Hughes Fund Budget- Public hearing was opened at 7:46 pm and closed to public at 7:47. Ken Koberstein made a motion to adopt and seconded by Shelley Preston and passed.

Comments from board members:

M.J.Harting-Minkwic mentioned new office equipment very nice and likes the arrangement of office area.

Shelley Preston thanked Angela and Nate for "taking the bull by the horns" in opening the library. She said they are real leaders and makes everything so much easier, their hard work is much appreciated. Friendly faces at the door is great, all an A-1 job! Shelley also commented on Mary Baribeau and her hard work. She will be missed.

Joanne Davis also commented on the good job everyone is doing. She also wanted it noted in the minutes for the May 12th meeting that she was confused when she voted yes on paying board members \$100.00 per meeting. She did not want to vote yes.

Comments from Public: none

Meeting adjourned at 7:57. The next meeting will be August 11th.

Respectfully submitted,
Mary Fountain, Secretary