

Marshall District Library  
Board of Directors  
Regular Meeting  
September 10, 2019

The regular meeting of the Marshall District Library Board was called to order by President Martha Frohm at 7:02 pm.

Roll call was read by Secretary Mary Fountain.

Members present: Kara Boughton, Martha Frohm, Ken Koberstein, and Mary Fountain  
Members absent: Shelley Preston and George Guerin

Others present: Angela Semifero

President Frohm led the group in the Pledge of Allegiance.

Approval of Agenda: Kara Boughton made a motion to approve the agenda of the September 10<sup>th</sup> meeting, supported by Ken Koberstein. Motion carried.

Approval of Minutes: Ken Koberstein made a motion to approve the minutes of the August 13<sup>th</sup> meeting, supported by Kara Boughton. Motion carried.

Financial Report: Martha Frohm previously reviewed the bills and mentioned the amount of \$51,720.00 paid out for retiree Mr. Garypie.

Bills: President Martha Frohm made a motion on behalf of the Finance Committee to pay the August bills in the amount of \$117,130.60. All present voted yes.

Library Directors report:

- Director Semifero explained the points of her written report.
- August was a low key month for the library.
- Sound levels for the schools are based on a scale of 0-5. At the schools, the library are should be at a 0-1, large meeting room at 1-2, and a pep rally would be a 5. The library staff are using these levels with our visiting students to explain that the main area of the library should be at a 0-1 level.
- An incident with two students was handled by Shauna and Angela. They have been issued letters to request a meeting with their parents.
- Copy of staff reports are included in the board packet.

Committee Reports:

- Building and Site - did not meet.
- Finance – met this evening and will meet October 8th at 6:30 pm before the regular board meeting.
- Personnel – did not meet.
- Policy- did not meet.

Unfinished Business

- There was no unfinished business.

#### New Business

- Holiday Schedule for 2019-2020 – Tabled until next meeting.
- New Treasurer – Ken Koberstein volunteered to finish the term for treasurer held by Kathie Maitland through March 31, 2020 and the board accepted.

#### Comments from the Board

- Kara Boughton mentioned it was nice to receive postcards about the “Dino Party.”
- Martha Frohm said it was very nice that the staff took over cleaning duties while Deb Galloway was on vacation.
- Mary Fountain asked about the hiring of the 20-hour a week position for library staff. Angela said the library is holding off for now.
- Ken Koberstein will be gone for the month of November.

#### Comments from the Public.

No comments from the Public.

Meeting adjourned at 7:35 pm. The next meeting will be on October 8, 2019.

Respectfully submitted,  
Mary Fountain, Secretary