

Marshall District Library
Board of Directors
Regular Meeting
June 25, 2019

The regular meeting of the Marshall District Library Board was called to order by President Martha Frohm at 7:00 pm.

Roll call was read by Secretary Mary Fountain.

Members present: Kara Boughton, Martha Frohm, Ken Koberstein, Mary Fountain, George Guerin, Kathie Maitland, and Shelley Preston.

Others present: Angela Semifero, Nate Palmer.

President Frohm led the group in the Pledge of Allegiance.

Approval of Agenda: George Guerin made a motion to approve the agenda of the June 25th meeting, supported by Kathie Maitland. Motion carried.

Approval of Minutes: George Guerin made a motion to approve the minutes of the May 14th meeting, supported by Kathie Maitland. Motion carried.

Swearing in of New Board Member: Ken Koberstein was sworn in as a new board member.

Financial Report: Treasurer Kathie Maitland previously reviewed the bills. Discussed annual membership dues of \$1370.64 to Michigan Library Association and ALA/National Genealogical Society, Innovative Interfaces (circulation system) and looking into a less expensive system for migration next year. The library will also bid out health insurance next year. The pension plan for the retired director Mr. Garypie has gone up in disbursements due to the death of his wife. Additional extra expenses were pointed out for air conditioning maintenance and repairs (Freon leak) and MDL Tote bags.

Bills: Treasurer Kathie Maitland made a motion on behalf of the Finance Committee to pay the May bills in the amount of \$74,930.68. All present voted yes.

Treasurer Kathie Maitland made a motion on behalf of the Finance Committee to pay the June bills in the amount of \$96,230.48. All present voted yes.

Library Directors report:

- Director Semifero explained the points of her written report.
- Important library millage vote on August 6th. Townships were visited to inform them of the millage. The library will have a table at the Farmer's Market for four weeks to answer questions.
- Ken Koberstein discussed placing signs in the downtown area with the millage committee.
- Assistant Director Nate Palmer had nothing to report.

Committee Reports:

- Building and Site - did not meet.

- Finance – met this evening and will meet next month at 6:30 pm before the regular board meeting.
- Personnel – Kara Boughton will be the new chair of the Personnel Committee and will compile Angela’s evaluation due in August. Board members need to mail their evaluations to Kara. The committee will meet before the Finance Committee meeting at the August 13th meeting.
- Policy – met before the May meeting and there is nothing new to discuss.

Unfinished Business

- There was no unfinished business.

New Business

- Operating Budget Amendments: Director Semifero went over the operating budget amendments. There were no questions. George Guerin moved to accept budget amendments as presented. Seconded by Kathie Maitland. Roll call vote yes. Motion carried.
- Hughes Fund Budget Amendments: Kathie Maitland moved to accept the Hughes fund budget amendments as presented. Seconded by Kara Boughton. Roll call vote yes. Motion carried.
- Board goals: Board goals were read by Martha Frohm. Mary Fountain moved to accept as presented. Seconded by Kara Boughton. Motion carried.
- Resolution to approve millage rates for 2019-2020 of 1.6687 mill. Kathie Maitland made a motion to approve the rates. Seconded by Shelley Preston. Motion carried.
- Public Hearing and Adoption of the 2019-20 Operating Budget: President Frohm suspended the regular board meeting and opened the Public Hearing and Adoption of the 2019-2020 Operating budget. There was no public comment. President Frohm closed the Public Hearing and resumed the regular library board meeting. A motion was made by George Guerin to adopt the budget as presented. Supported by Kara Boughton. Motion carried.
- Public Hearing and Adoption of the 2019-20 Hughes Budget: President Frohm suspended the regular board meeting and opened the Public Hearing and Adoption of the 2019-2020 Hughes budget. There was no public comment. President Frohm closed the Public Hearing and resumed the regular library board meeting. A motion was made by Kathie Maitland to adopt the budget as presented. Supported by Ken Koberstein. Motion carried.
- Vice-President Election: Shelley Preston made a motion to elect George Guerin as Vice-President of the library board. Supported by Kathie Maitland. Motion carried.

Comments from the Board

- Shelley Preston will be gone in August, September, and October.
- New board member Ken Koberstein was welcomed to the board. He commented on how well we operate our meeting.
- Kathie Maitland thanked Angela and Nate for all their hard work. She will be selling her house and moving in the near future.

There is no board meeting in July. The next meeting will be on August 13th 2019.

Meeting adjourned at 7:55 pm.

Respectfully submitted,
Mary Fountain, Secretary