

Marshall District Library
Board of Directors
Regular Meeting
August 13, 2019

The regular meeting of the Marshall District Library Board was called to order by President Martha Frohm at 7:00 pm.

Roll call was read by Secretary Mary Fountain.

Members present: Kara Boughton, Martha Frohm, Ken Koberstein, Mary Fountain, George Guerin, and Kathie Maitland.

Members absent: Shelley Preston

Others present: Angela Semifero, Nate Palmer.

President Frohm led the group in the Pledge of Allegiance.

Approval of Agenda: Kathie Maitland made a motion to approve the agenda of the August 13th meeting, supported by George Guerin. Motion carried.

Approval of Minutes: Kara Boughton made a motion to approve the minutes of the June 25 meeting, supported by George Guerin. Motion carried.

Financial Report: Treasurer Kathie Maitland previously reviewed the bills. Discussed that there was a third payroll listed on this set of bills with a total of \$64,925.08.

Bills: Treasurer Kathie Maitland made a motion on behalf of the Finance Committee to pay the July bills in the amount of \$110,636.96 All present voted yes.

Library Directors report:

- Director Semifero explained the points of her written report.
- Great summer reading program. 300 people attended the Ice Cream Party, lots of door prizes, donations from the community.
- Millage passed with an 89% yes vote. Very excited about it.
- Storytime at the Fountain was a success.
- Assistant Director Nate Palmer had nothing to report.

Committee Reports:

- Building and Site - did not meet.
- Finance – met this evening and will meet September 10th at 6:30 pm before the regular board meeting.
- Personnel – Chairman Kara Boughton led meeting on Performance evaluation for Angela.

Unfinished Business

- There was no unfinished business.

New Business

- Woodlands Library Cooperative Contract: We are required to be a part of a library cooperative in order to receive State Aid. Kathie Maitland made a motion to continue our agreement with Woodlands Library Cooperative, supported by Kara Boughton.
- Audit Bids: Three bids were reviewed. Ken Koberstein made a motion to go with Gabridge & Company, supported by Kathie Maitland. Roll call vote. Motion carried.
- Director's Evaluation and Contract: The personnel committee met and discussed Angela's evaluation and contract. Kara Boughton made a motion for a 1% raise for Angela, as requested by Angela, supported by Ken Koberstein. Motion carried.
- Director's Goals: Discussed the Director's Goals for 2019-2020. Angela appreciates the freedom and autonomy she has in her job.
- Amnesty Week: September 16-21, 2019. People with fines on their accounts can draw a card to receive a discount or bring back long overdue items. George Guerin made a motion to hold Amnesty Week, supported by Kara Boughton. Motion carried.
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Comments from the Board

- Kathie Maitland is resigning from the board. This is her last meeting. All the board thanked her for all her hard work. She will be missed.

Comments from the Public.

No comments from the Public.

Meeting adjourned at 7:50 pm. The next meeting will be on September 10, 2019

Respectfully submitted,
Mary Fountain, Secretary