

Marshal District Library
Board of Directors
Regular Meeting
April 9, 2019

The regular meeting of the Marshall District Library Board was called to order by President Martha Frohm at 7:00 pm. Roll call was read by Secretary Mary Fountain. Members present: Martha Frohm, George Guerin, Kara Boughton, Theresa Chaney-Huggett, Shelly Preston, Mary Fountain

Members absent: Kathie Maitland.

Others present: Angela Semifero, Nate Palmer.

President Frohm led the group in the Pledge of Allegiance.

Shelley Preston made a motion to approve the agenda, supported by George Guerin. Motion carried.

Mary Fountain made a motion to approve the minutes of the March 12 meeting, supported by Kara Boughton. Motion carried.

Financial Report: Treasurer Kathie Maitland previously reviewed the bills, other than a double month of utility bills (\$3,299.16) and the repair of the floor outlets (\$2,278.72) there were no other unusual expenses. George Guerin made a motion on behalf of the Finance Committee to pay bills in the amount of \$75,730.05. All present voted yes.

Library Directors Report: Director Semifero explained the points of her written report. She added everything is looking good. The annual staff day went well. The fire alarm testing was very efficient requiring 90-second response time. There will be a millage information meeting on April 18th at 6:30 pm. No responses on the man who was harassing the girls around the library. Mary Baribeau is planning on retiring in 2020.

Committee Reports:

- Building and site did not meet
- Finance met this evening and will meet next month at 6:30 before the regular meeting
- Personnel did not meet, but will meet on May 14, 2019 at 6:15 before the finance meeting
- Policy did not meet but will meet on May 13th at 5:30

There was no unfinished business.

New Business:

George Guerin made a motion to approve Form 5583 waiver. It was seconded by Theresa Chaney-Huggett and approved.

George Guerin also pointed out an error on Page 17 of report on retiree. Should read "on page 6" not "one page 6".

All members of the board are happy with the committee appointments.

George Guerin is glad to sit in if needed for any meetings.

Kara Boughton made a motion to approve the ACH Vendor Payment List as presented. Seconded by Mary Fountain. Motion carried.

Annual Meeting Actions

A motion was made by Mary Fountain, supported by George Guerin to approve the designated depositories of library funds.

Voice vote: Yes

- Designate depositories of library funds:
Chemical Bank Shoreline
Marshall Community Credit Union
Southern Michigan Bank & Trust

A motion was made by Kara Boughton, supported by Shelley Preston to approve the newspaper for official notices.

Voice vote: Yes

- Designate newspaper for official notices:
Ad-Visor & Chronicle, Marshall, MI

A motion was made by Theresa Chaney-Huggett supported by Kara Boughton to approve the meeting date calendar for 2019-2020 as presented.

Voice vote: Yes

August 13, 2019
September 10, 2019
October 8, 2019
November 12, 2019
December 10, 2019
January 14, 2020
February 11, 2020
March 10, 2020
April 14, 2020 – Annual Meeting
May 12, 2020
June 30, 2020 – Budget Adoption – last Tuesday of month

Per Diem discussed, George made a motion for \$50.00 a meeting. Motion failed.

Comments from Public: none

Comments from members: George Guerin said Martha Frohm is doing a good job.

Adjournment at 7:35 pm.

Respectfully Submitted,

Mary Fountain

Next Meeting: May 14, 2019.