

Marshall District Library
Board of Directors
Regular Meeting
February 12, 2019

The regular meeting of the Marshall District Library Board was called to order by President George Guerin at 7:00pm. Roll call was read by Secretary Martha Frohm. Members present: George Guerin, Kathy Maitland, Mary Fountain, Theresa Chaney-Huggett, Shelley Preston, Kara Boughton, and Martha Frohm. Others present: Library Director Angela Semifero and Assistant Director Nate Palmer.

President Guerin led the group in the Pledge of Allegiance.

Martha Frohm made a motion to approve the agenda; supported by Mary Fountain. Motion carried.

Kathie Maitland made a motion to approve the minutes of the January 8th meeting; supported by Shelley Preston. Motion carried.

Financial report: Treasurer Kathie Maitland had previously reviewed the bills. Shelley Preston asked what ProQuest was (billing amount was \$1208.) and also asked why the health insurance was paid by credit card. Director Semifero explained ProQuest was library cataloging and there was a discount offered for credit card use. Treasurer Maitland made a motion on behalf of the finance committee to pay bills in the amount of \$80,036.80. All present voted yes.

Library Director's Report:

Director Semifero reported that taxes were coming in. The Library received \$188,670 in January. She went over other items in her written report. She also mentioned that programs have been well attended. The Library was closed for two days due to extremely cold weather. Director Semifero passed out MDL Annual Reports which were nicely done and well received.

Committee Reports:

Building and Site did not meet

Finance met this evening and will meet next month at 6:30 before the regular meeting.

Personnel did not meet but will need to meet soon

Policy did not meet

There was no unfinished business.

New Business:

Budget amendments. The suggestions were listed in our Board packets. They are State Aid-a decrease of \$500, interest on CD's an increase of \$500, overtime pay-an increase of \$2000. and Retirement-a decrease of \$2000. Martha Frohm made a motion to accept the changes; supported by Kathie Maitland. All present voted yes.

Board Officer Nominations:

George Guerin and Martha Frohm can no longer serve as President and Secretary respectively. Kathie Maitland has assumed the duties of Treasurer and would like to continue in that capacity. Mary Fountain volunteered to be Secretary and Martha Frohm indicated she would be willing to be President. The slate of officers therefore is:

Martha Frohm, President

Theresa Chaney-Huggett, Vice President
Mary Fountain, Secretary
Kathie Maitland, Treasurer
Shelley Preston, Kara Boughton and George Guerin, Trustees

Voting will be done at the regular Board meeting in March. Duties will begin in April.

Angela Semifero suggested April 5, 2019 as staff training day. This is during spring break and is typically a slow time at the Library. Shelley Preston made a motion to have the training on April 5th; supported by Mary Fountain. Motion carried.

There were no comments from the Board and no comments from the public.

Adjournment at 7:40pm.

Respectfully Submitted,
Martha Frohm, Secretary

Next meeting: March 12, 2019