

Marshall District Library
Board of Directors
Regular Meeting
December 11, 2018

The regular meeting was called to order by President George Guerin at 7:03 pm. Roll call was read by Secretary Martha Frohm. Members present: George Guerin, Kathie Maitland, Mary Fountain, Theresa Chaney-Huggett, and Martha Frohm. Members absent: Shelley Preston. Others present: Director Angela Semifero, Nate Palmer and a representative from the auditing firm of Gabridge & Company.

President Guerin led the group in the Pledge of Allegiance.

Kathie Maitland made a motion to approve the Agenda; supported by Mary Fountain. One item on the agenda, the swearing in of the new board member, was tabled until the January meeting. The motion to accept the remainder of the Agenda was carried.

Mary Fountain made a motion to accept the minutes of the November 13th meeting; supported by Kathie Maitland. The motion carried.

Financial report: Kathie Maitland had previously reviewed the bills and found nothing unusual. The Finance committee met at 6:30 this evening. Kathie made a motion to pay bills in the amount of \$68,401.50. A roll call vote resulted in all present voting yes.

Library Director's report: Director Semifero explained her written report. President Guerin pointed out a correction on page 9: September needed to be changed to November.

Committee reports:

Building and Site did not meet.

Finance met and will meet at 6:30 before the next Board meeting.

Personnel did not meet.

Policy did not meet.

There was no unfinished business.

New business:

The auditor went over highlights of the printed booklet.

Holiday Chamber Bucks;

Theresa Chaney-Huggett made a motion to give each Library employee \$50.00 in Chamber bucks as a holiday gift. Kathie Maitland supported. All present voted yes.

Bank account signatures:

Due to the resignation of Ben Lark as a Board Member, it is necessary to remove him from signature cards at the Library's financial institutions. Martha Frohm made a motion to do so. The motion was seconded by Mary Fountain. The motion carried.

A motion was made by Kathie Maitland to authorize the creation of a separate account for health related expenses. It was supported by Mary Fountain. All present voted yes.

A motion was made by Kathie Maitland to authorize Angela Semifero and Nate Palmer

as signatories on the Library bank accounts(Chemical Bank, Marshall Community Union, and Southern Michigan Bank and Trust). Support was offered by Mary Fountain. All present voted yes.

Committee assignments

Theresa Chaney-Huggett agreed to become the Personnel chair.

There were no comments from the Board.

No comments from the public.

Adjournment at 7:35pm.

Respectfully submitted,

Martha Frohm ,secretary

Next meeting January 8, 2019