

Marshall District Library
Board of Directors
Regular Meeting
June 26, 2018

The meeting was called to order by President George Guerin at 7:01pm.

Roll Call was read by Secretary Martha Frohm.

Members present: Ben Lark, Mary Fountain, Kathie Maitland, George Guerin, Theresa Chaney-Huggett and Martha Frohm.

Members absent: Shelley Preston.

Others present: Angela Semifero.

President Guerin led the group in the Pledge of Allegiance.

A motion was made by Kathie Maitland and supported by Mary Fountain to approve the Agenda. The motion carried.

A motion was made by Mary Fountain to approve the minutes of the April 10th meeting. Support was offered by Ben Lark. Two corrections were made to the minutes. The motion carried.

Financial Report: The Finance Committee met with Chairman Ben Lark at 6:30 this evening and reviewed the Financial Statement. As usual for the end of the fiscal year, there were two sets of bills. Chairman Lark made a motion to pay the bills dated April 27- June 4th in the sum of \$70,660.06. All present voted yes. Chairman Lark made a motion to pay bills dated June 5 – June 21st in the amount of \$101,571.96. All present voted yes.

Director's Report: Library Director Angela Semifero explained her written report adding that she has been working on the budget for the upcoming fiscal year. She stated that 825 people have signed up for the summer reading program. The Long Overdues (our Library musical group) has performed at the Library as well as at the Farmers' Market. Director Semifero is hoping for 500 Participants in the John Bellairs walk.

Committee Reports:

Building and Site did not meet.

Finance met this evening and will meet at 6:30pm before the next Board meeting August 14th.

Personnel did not meet but will need to meet soon. Director review forms were passed out and must be returned to Chairman Kathie Maitland by July 31, 2018.

Policy did not meet.

There was no unfinished business.

New Business:

Amend 2017-2018 Operating Budget. The budget was presented by Director Semifero. Ben Lark made a motion to accept the budget as presented; Kathie Maitland supported. All present voted yes.

Amend the 2017-2018 Hughes Fund Budget. Ben Lark made a motion to accept; Mary Fountain supported. All present voted yes.

Board Goals. The list was the same as last year. Martha Frohm made a motion to accept;

Theresa Chaney-Huggett supported. Ben Lark noted that Board members should be informed of all aspects of the Library when reporting to their municipalities. The motion carried.

The regular Board meeting was suspended at 7:48pm.

The Public Hearing and Adoption of the FY 2018-19 Operating Budget was opened at 7:48pm by Board President George Guerin. The Hearing was closed at 7:52pm.

The regular Board meeting was reopened at 7:52pm. Ben Lark made a motion to approve the FY 2018-19 Budget. Kaithie Maitland supported. All present voted yes. The meeting was closed at 7:55pm.

At 7:55 Board President George Guerin opened the Public Hearing of the 2018-19 Hughes Fund Budget. The Hearing was closed at 7:57pm.

The regular Board meeting was reopened at 7:57pm. Ben Lark made a motion to approve the Hughes Fund Budget. Mary Fountain supported. All present voted yes.

Resolution to formally approve the 2018 Millage Rates. Kathie Maitland made a motion to approve the millage rates. Martha Frohm supported. All present voted yes.

Comments from Board members:

Kathie Maitland offered a reminder to please send Director Evaluation forms back to her by July 31st.

Ben Lark noted that there were fewer tech support sessions in June.

There were no comments from the public.

Adjournment: 8:04pm.

Respectfully submitted,

Martha Frohm

Next meeting August 14, 2018

There were no comments from the public.