

Marshall District Library  
Board of Directors  
Regular Meeting  
April 10, 2018

The meeting was called to order by Vice-President Theresa Chaney-Hugget at 7:02pm.

Roll Call was read by Secretary Martha Frohm.

Members present: Ben Lark, Shelley Preston Mary Fountain, Kathie Maitland, Theresa Chaney-Huggett and Martha Frohm.

Members absent: George Guerin.

Others present: Angela Semifero and Nate Palmer.

Vice-President Chaney-Huggett led the group in the Pledge of Allegiance.

A motion was made by Martha Frohm and supported by Mary Fountain to approve the Agenda. The motion carried.

A motion was made by Ben Lark to approve the minutes of the March 13<sup>th</sup> meeting. Support was offered by Martha Frohm. The motion carried.

Financial Report: The Finance Committee met with Chairman Ben Lark at 6:30 this evening. Chairman Lark had previously reviewed the bills. Director Angela Semifero answered questions. Chairman Lark made a motion to pay the bills in the amount of \$86,264.59. All present voted yes.

Director's Report: Library Director Semifero stated that the Library has received more property taxes and also \$120,000.00 from the State of Michigan. These additions give the Library a higher balance than it has had for the past few years. She also mentioned the Anniversary Reception was well attended with approximately fifty guests including two township supervisors. The one-on-one sessions are increasing each month. Ben Lark mentioned the new bookstore that will be coming to Marshall soon.

Committee Reports:

Building and Site did not meet.

Finance met this evening and will meet at 6:30pm before the next Board meeting

Personnel did not meet but will meet on April 24<sup>th</sup>.

Policy did not meet.

There was no unfinished business.

New Business:

Committee appointment-everyone was happy with committee assignments.

Designate Depositories: Ben Lark made a motion to accept Chemical Bank Shoreline, Marshall Community Credit Union and Southern Michigan Bank and Trust as depositories of Library funds; supported by Mary Fountain. All present voted yes.

Designate newspaper for official notices: Mary Fountain made a motion to approve the Marshall Advisor-Chronicle as the newspaper for official notices; supported by Shelley Preston. The motion carried.

Meeting date Calendar: Kathie Maitland made a motion to approve the meeting date calendar as presented; Shelley Preston supported. All present voted yes.

Per Diem: Ben Lark made a motion to pay each Board member \$40.00 per meeting. There was no support for the motion.

Comments from the Board Members:

Martha Frohm read an article concerning young patrons of a large library who may owe fines. They are encouraged to read at the library to earn points towards the fines. Marshall District Library does not have a serious issue with fines.

Mary Fountain reported that she heard very positive feedback on the Anniversary Reception and thanked all those who made it happen.

Shelley Preston needs to take a six month leave from the Board to pursue another endeavor. We will miss her on the Board but wish her the best of luck.

There were no comments from the public.

Adjournment at 7:45pm.

Respectfully Submitted,

Martha Frohm

Next meeting May 8, 2018

Committee Reports:

Building and Site: did not meet.

Finance: met a 6:30 this evening and will meet before the April meeting.

## Annual Meeting Actions

A motion was made by Ben Park, supported by Mary Fountain to approve the designated depositories of library funds.

Voice vote: All present. Voted yes

- Designate depositories of library funds:  
Chemical Bank Shoreline  
Marshall Community Credit Union  
Southern Michigan Bank & Trust

A motion was made by Mary Fountain, supported by Shelley Puston to approve the newspaper for official notices.

Voice vote: yes by all present

- Designate newspaper for official notices:  
Ad-Visor & Chronicle, Marshall, MI

A motion was made by Kathie Mauland, supported by Shelley Puston to approve the meeting date calendar for 2018 - 19 as presented.

Voice vote: All present voted yes.

August 14, 2018  
September 11, 2018  
October 9, 2018  
November 13, 2018  
December 11, 2018  
January 8, 2019  
February 12, 2019  
March 12, 2019  
April 9, 2019 – Annual Meeting  
May 14, 2019  
June 25, 2019 – Budget Adoption – last Tuesday of month