

Marshall District Library
Board of Directors
Regular Meeting
June 27, 2017

The meeting was called to order by President George Guerin at 7:04pm. He also led the group in the Pledge of Allegiance.

Roll Call was read by Secretary Martha Frohm.

Members present: George Guerin, Ben Lark, Theresa Chaney-Huggett, Shelley Preston, Nicole Gustavson, Kathie Maitland and Martha Frohm.

Others present: Angela Semifero and John Rambow from Slocum Architects.

A motion was made by Theresa Chaney-Huggett to approve the Agenda. Supported by Martha Frohm. Motion carried.

A motion was made by Kathie Maitland and supported by Ben Lark to approve the minutes of the May 9th meeting. One correction was made. The motion carried.

Financial Report: Ben Lark had previously reviewed the bills and found everything in order. He also met with the finance committee prior to the Board meeting. He noted there were two sets of bills due to a longer period to end the fiscal year. A change to garbage pick-up from Waste Management to Marshall Disposal will save the Library approximately \$125.00 per month. Treasurer Lark made a motion on behalf of the Finance Committee to approve the bills in the amounts of \$97,648.40 and 73,069.30. All present voted yes.

Director Angela Semifero explained the points of her written report and answered questions.

Committee Reports:

Building and Site: John Rambow from Slocum Architects reviewed the bids for the new roof and recommended Hoekstra Roofing from Kalamazoo. Hoekstra's bid was \$80,450.00 which includes new stone and a water tightness warranty. They will complete the job in ninety days. Shelley Preston made a motion to accept the recommendation; supported by Kathie Maitland. All present voted yes.

Finance met at 6:30pm this evening and will meet before our August 8th Board meeting.

Personnel: The annual Library Director's review packets were given to each Board member. Each member will complete the review and return to Kathie Maitland. The results will be presented at the August 8th meeting.

Policy did not meet.

There was no unfinished business.

New Business:

Amend 2016-2017 operating budget.

Angela Semifero explained the figures. Revenues \$1,050,474.00 and expenditures

of \$1,048,855.00. Ben Lark made a motion to accept the final amended budget; supported by Martha Frohm. All present voted yes.

Amend 2016-2017 Hughes Fund Budget.

Angela Semifero explained the figures. Shelley Preston made a motion to accept; supported by Nicole Gustavson.. All present voted yes.

The Board goals were reviewed. We are doing our jobs by supporting these goals.

Resolution to approve 2017 Millage Rates. Ben Lark made a motion to adopt the resolution; supported by Theresa Chaney-Huggett. All present voted yes.

The regular board meeting was suspended.

President George Guerin called to order the Public Hearing and Adoption of the FY 2017-2018 Operating Budget. Angela Semifero gave an explanation citing total revenue of \$974,000.00 and total expenditures of \$1,082,300. A motion was made by Shelley Preston to accept and supported by Ben Lark. All present voted yes.

The hearing was closed.

President George Guerin opened the Public Hearing and Adoption of the FY 2017-2018 Hughes Fund Budget. Angela Semifero explained the budget with a revenue of \$1100.00 and expenditures of \$5500.00. A motion was made by Martha Frohm to accept and supported offered by Nicole Gustavson. All present voted yes.

President Guerin re-opened the regular board meeting.

Comments from the Board:

Shelley Preston was glad the Library had a button-making machine. Buttons can be used for prizes, etc.

George Guerin thanked the members of the Building & Site Committee for their work. And also thanked the new members of the Board for taking on new duties.

Adjournment was at 8:02pm.

Respectfully Submitted,
Martha Frohm, Secretary

Next meeting August 8th.