

Marshall District Library
Board of Directors
Regular Meeting
December 6, 2016

The meeting was called to order by President George Guerin at 7:05pm. He also led the group in the Pledge of Allegiance.

Roll call was read by Secretary Martha Frohm:

Members present: George Guerin, Ben Lark, Theresa Chaney-Huggett, Shelley Preston and Martha Frohm.

Members absent: Helen Lindsey and Dawn Zaki

Others present: Library Director Angela Semifero, Doreen Boyer and Matt(a representative from Gabridge)

Shelley Preston made a motion to approve the Agenda; supported by Martha Frohm. Motion carried.

Martha Frohm made a motion to approve the minutes of the November 8, 2016 meeting; supported by Theresa Chaney-Huggett. Motion carried.

Ben Lark made a motion to pay bills in the amount of \$67,546.27. He had previously reviewed the bills and found nothing unusual. The finance committee met prior to today's meeting and agreed with the amount. All present voted yes.

Library Director's report:

Angela Semifero introduced Doreen Boyer. Doreen explained that she presents the unpaid bills to the Board Treasurer for approval, pays the bills once they are approved and basically takes care of anything financial. She also added that she loves her job.

Angela went over the points of her written report adding that she received two complaints about the December 2nd closing (staff training day and workmen completing tasks on the remodel). Staff training went well. There is still grouting to be done but it won't require closing the Library. There has been an increase in students after school but no problems resulting.

Committee Reports:

Building and Site did not meet.

Finance met at 6:30 today and will meet at 6:30 January 10, 2017.

Personnel did not meet.

Policy met December 1, 2016.

There was no unfinished business.

New business:

Matt went over the booklet prepared by Gabridge hitting the key points. There were no questions.

Martha Frohm made a motion on behalf of the policy committee to increase the cost of overdue fines on electronic equipment(lap tops, video cameras etc). Ben Lark supported. All present voted yes.

Bylaws were reviewed with no changes.

Angela Semifero suggested Chamber Bucks be given to each staff member as Holiday gifts. Martha Frohm made a motion which was supported by Shelley Preston. All present voted yes.

Comments from the Board:

George Guerin thanked everyone for their help. Reminded all that donations to Marshall District Library are always acceptable.

Adjournment at 7:43 pm.

Respectfully submitted,
Martha Frohm

Next meeting January 10, 2017