

Marshall District Library
Board of Directors
Regular Meeting
October 11, 2016

President George Guerin called the Meeting to order at 7:03pm.
He also led the group in the Pledge of Allegiance.

Members Present: George Guerin, Helen Lindsey, Theresa Chaney-Huggett, Ben Lark, Dawn Zaki and Martha Frohm.

Members absent: Shelley Preston.

Others present: Angela Semifero, Nate Palmer and Matt DeBear.

Dawn Zaki made a motion to approve the agenda; supported by Theresa Chaney-Huggett. Motion carried.

Helen Lindsey made a motion to approve the minutes of the Sept. 13, 2016 meeting; supported by Ben Lark. Motion carried.

Ben Lark made a motion on behalf of the Financial Committee to pay the bills in the amount of \$114,779.32. He had previously reviewed the financial statement. The only unusual expenses were lockable DVD cases (which will last a very long time) \$6,260.32, safe removal-\$725.00 and renovation fees. All present voted yes.

Director's Report: Director Semifero explained the points of her written report. She added they have been very busy with Phase II renovation. The auditors have been in and found everything in order. After school traffic has been heavy but staff has handled everything well. Batman Day was a success. The book sale during Home Tour brought in approximately \$2000.00. Nate Palmer added that there was another leak due to excessive rain. Mulch had been added to the landscaping and was causing a build-up. The mulch has been removed. There are still 200-300 overdue accounts.

Committee reports:

Building and Site: Dawn Zaki passed a list of projects that needs to be completed by SDI. Matt DeBear added that SCI will not be paid until all work is done correctly. He stated that Library Design is embarrassed by the poor workmanship. Dawn made a motion to have the redo started November 5, 2016 leaving details to Angela, Nate and Matt; supported by Martha Frohm. Motion approved.

Finance Committee: Met at 6:30pm and will meet Nov. 8th at 6:30.

Personnel: Did not meet.

Policy: Did not meet.

Reminder of auditor bids from September 13, 2016. Director's Semifero received four bids. Martha Frohm made a motion to use Gabridge & Company, the lowest bid; supported by Helen Lindsey. Motion carried.

New Business:

The Board had a discussion concerning changing the November meeting date due to election day falling on the same date. It was determined that Martha Frohm was the only member to have a conflict. The meeting date will remain the same.

Comments from Board Members;

Dawn Zaki stated that we were very lucky to have Angela and Nate; their dedication is evident. All members agreed.

.There were no comments from the public.

The meeting was adjourned at 7:40pm.

Respectfully submitted,
Martha Frohm