

Marshall District Library Board of Directors  
Regular Meeting  
April 12, 2016

The regular meeting of the Board was called to order by President George Guerin. He also led the group in the Pledge of Allegiance.

Members present: George Guerin, Ben Lark, Theresa Chaney-Huggett, Shelley Preston, Helen Lindsey and Martha Frohm.

Members absent: Dawn Zaki.

Others present: Angela Semifero.

Martha Frohm made a motion to approve the Agenda; supported by Helen Lindsey. All present voted yes.

Two members of the Board who were beginning new terms, Ben Lark and Shelley Preston, were sworn in by President George Guerin.

Helen Lindsey made a motion to approve the minutes of the March 8<sup>th</sup> regular meeting; supported by Shelley Preston. All present voted yes.

Financial Report: Ben Lark reviewed the bills. He pointed out that the total was slightly higher due to three pay periods being included. The last payment of the 1996 renovation loan was paid in the amount of \$184,275.00. Taxpayers will see a decrease. Ben made a motion to approve \$94,234.86 for operating expenses. Roll call vote-all present voted yes.

Library Director's Report: Angela Semifero explained the points of her written report.

Committee Reports:

Building and Site did not meet. May need to meet soon to discuss replacement of defective flooring.

Finance met at 6:30pm April 12<sup>th</sup>. Will meet at 6:30pm May 10<sup>th</sup>.

Personnel did not meet.

Policy did not meet. May need to meet in May.

On May 10, 2016 the Board will meet at 5:15pm to discuss the Mission and Vision Statement. That meeting will be followed by the Finance Committee at 6:30. The regular Board meeting will be held at 7:00pm as usual.

There was no unfinished business.

New Business:

Committee appointments were announced. There were no changes other than Ben Lark is replacing George Guerin as Chair of the finance committee.

Designated depositories of Library Funds are Chemical Bank Shoreline, Marshall Community Credit Union, Southern Michigan Bank and U.S. Bank. Ben Lark made a motion to accept these depositories; supported by Helen Lindsey. Roll call vote-all present voted yes.

The newspaper for official notices is Ad-Visor & Chronicle. Shelley Preston made a motion to accept; Martha Frohm supported. All present voted yes.

The meeting calendar for the next 12 months was presented. Helen Lindsey made a motion to accept the dates; Theresa Chaney-Huggett supported. All present voted yes.

ACH Vender payment List: Monarch Bank needed to be replaced with Chemical Bank in two areas. Ben Lark made a motion to approve the corrected list; supported by Shelley Preston. Roll call vote-all present voted yes.

Helen Lindsey made a motion that Board members be reimbursed \$32. There was no support.

Bank account signature changes: Should be Ben Lark, Angela Semifero and Nate Palmer. Shelley Preston made a motion to allow the changes; supported by Theresa Chaney-Huggett. Roll call vote-all present voted yes.

Angela Semifero proposed that May 27<sup>th</sup> be Staff In-Service Day. Helen Lindsey made a motion to close the Library on that day; supported by Martha Frohm. All present voted yes.

Comments from the Board:

Martha Frohm noted debit/credit card use had increased each month since the system was installed.

Adjournment was at 7:30pm.

Respectfully submitted,  
Martha Frohm