

Marshall District Library Board of Directors
Regular Meeting Minutes
October 13, 2015

The regular meeting of the Board was called to order by President Ben Lark at 7:00 pm. He also led the group in the Pledge to the Flag.

Members present: Ben Lark, George Guerin, Theresa Chaney-Huggett, Dawn Zaki, Helen Lindsey, Shelley Preston, Martha Frohm, Angela Semifero, Nate Palmer, Dorene Boyer and Matt Bear.

Helen Lindsey made a motion to approve the evening's agenda. Supported by Shelley. All present voted yes.

Shelley Preston made a motion to approve the minutes of the September meeting; supported by George Guerin. All present voted yes.

Financial report: George Guerin moved the pay the bills in the amount of \$106,576.74. He explained the the amount was higher due to the fact that there was six weeks of payroll instead of the usual four weeks based on the way the pay dates fell. This also caused higher retirement and health insurance. A new lap top lab was also included. Help for this expense will come from the Rotary Club. The was a roll call vote with all members voting yes.

Director's report: Director Semifero explained the points of her written report. She added that the library was approached about having an historical marker place near the building. She also informed the group that she had to get a chip reader for the credit card machine.

Director Semifero introduced Dorene Boyer who is the new Library bookkeeper. She is a resident of Marengo Township.

Committee reports:

Building and Site met at 6:00 pm and will meet again as needed.

Finance met at 6:30 pm and will meet next month at 6:30 before the next Board meeting.

Personal did not meet.

Policy did not meet.

Unfinished Business:

Shelley Preston made a motion on behalf of the Building and Site Committee to complete the remodeling process in two phases with Phase 1 consisting of all public spaces excluding the lobby, the meeting room, the program room, and all staff areas. The cost of Phase 1 will be approximately \$104,820.90 and will still be scheduled for December, 2015. Phase 2 will include the areas omitted in Phase 1 and will take place in August, 2016. All present voted yes.

There was no new business.

Comments from the Board:

Martha Frohm thanked Angela Semifero for coming to the Eckford Twonship Neighborhood Watch in September and invited her to attend in November.

George Guerin thanked the committees for all their hard work.

Ben Lark read a letter from Donna Daines, former Board member now living in Kalamazoo.

The meeting adjourned at 7:39 pm

Respectfully submitted,

Martha Frohm, Secretary