

Marshall District Library Board of Directors  
Regular Meeting Minutes  
November 10, 2015

The regular meeting of the Board was called to order by President Ben Lark at 7:01 pm. He also led the group in the Pledge of Allegiance.

Members present: Ben Lark, George Guerin, Theresa Chaney-Huggett, Dawn Zake, Shelley Preston and Martha Frohm.

Members absent: Helen Lindsey.

Others present: Angela Semifero, Nate Palmer and Kelly Dykwell.

George Guerin made a motion to approve the agenda; supported by Martha Frohm. Motion carried.

Theresa Chaney-Huggett made a motion to approve the minutes of the October 13, 2015 meeting; supported by George Guerin. Motion carried.

Financial committee met at 6:30. George Guerin had reviewed the bills previously. The finance committee agreed with the findings. George moved to pay the bills in the amount of \$67,432.32. All present voted yes.

Director's report: Angela Semifero explained the written report. She introduced Kelly Dykwell who has been with the Library for almost a year. She handles the after school programs and the outreach program as well as other duties.

Committee Reports:

Building and Site did not meet.

Finance met at 6:30 pm and will meet at 6:30 pm before the next Board meeting.

Personnel did not meet.

Policy did not meet.

There was no unfinished business.

New business:

Proposed closing dates to work on Phase One of the remodel are December 17, 2015-January 4, 2016. Angela Semifero has printed brochures explaining the remodel and closure. No dates are printed on the brochures. Book marks will be printed later and will include dates. Angela will check with other places in the community for patrons to use computers during the closing. Details will be printed in the Chronicle/Advisor. The proposed dates are relatively slow times. George Guerin made a motion to accept the proposed dates. Shelley Preston supported. All present voted yes.

Staff Holiday Bonuses-George Guerin made a motion to pay eight hours pay to each staff member as presented in a chart included with the Board packets. Pages will receive gift cards. Shelley Preston supported. Ben Lark amended the motion to not allow Angela Semifero to use personal funds. George supported the amended motion. All present voted yes.

Comments from Board Members:

Shelly Preston asked about an event for the re-opening of the Library. Angela thought an open house would be appropriate.

George Guerin pointed out that the Holiday Season is a good time for Library donations. Angela mentioned that sometimes folks who live out of the area are given gift subscriptions to use the Library.

Ben Lark told of positive experiences using other libraries while doing genealogy research.

Adjournment at 7:35 pm.

Respectfully Submitted,  
Martha Frohm Secretary