

Marshall District Library Board of Directors
Regular Meeting Minutes
December 8, 2015

The regular meeting of the Board was called to order by President Ben Lark. He also led the group in the Pledge of Allegiance.

Members present: Ben Lark, Shelley Preston, Helen Lindsey, Theresa Chaney-Huggett, Martha Frohm.

Members absent: George Guerin and Dawn Zaki.

Others present: Library Director Angela Semifero, Assistant Director Nate Palmer, Library employee Rob Germeroth, Jare Klein and auditor from Gabridge and Company.

Shelley Preston made a motion to accept the agenda; Helen Lindsey supported. Motion carried.

Helen Lindsey made a motion to accept the minutes of the November 10, 2015 meeting as written; support by Shelley Preston. Motion approved.

Martha Frohm moved on behalf of the Finance Committee to pay the bills in the amount of \$64,099.72. Voice vote with all members present voting yes.

Director's report per Angela Semifero: Angela explained the points of her written report. She also mentioned the power surge that occurred in Marshall on Thanksgiving weekend which caused some damage to the Library. The damage will be covered by insurance less \$1000.00 deductible. Angela and staff have been preparing for the upcoming renovations to the Library by keeping patrons informed of the closing through articles in the Chronicle/Advisor, brochures and bookmarks. A list of alternate places for patrons to use the Internet or have copies made has been prepared.

Rob Germeroth introduced himself to the group and said he has been with the Library for over a year. He does the web site updating, assists with classes and helps in other areas as needed.

New Business:

The auditor from Gabridge and Company explained some of the points of the auditor's report. He reported very positively on the Library's finances. Angela Semifero commented that even though the Library will be spending more in the near future due to the renovations, we will be fine financially.

Committee Reports:

Building and Site did not meet.

Finance met at 5:15 pm December 7, 2015 to review the bills. We will meet at 6:30 pm January 12, 2016.

Personnel did not meet.

Policy met at 5:30 pm December 7, 2015 to review changes needed.

There was no unfinished business.

New Business continued:

Martha Frohm moved on behalf of the Policy Committee to accept the changes to the policy. Helen Lindsey seconded. All present voted yes.

Marshall District Library Policy Committee Meeting Minutes

December 8, 2015

The Policy Committee meeting was called to order at 5:32 pm by Martha Frohm.

Present: Helen Lindsey, Theresa Chaney-Huggett, Martha Frohm, Ben Lark and Angela Semifero.

Two policy changes were recommended by Angela Semifero.

Referring to Section IV Page 1

Paragraph 2 eliminate the words "information desk".

Paragraph 5 remove " and reference".

Helen Lindsey recommended we present the changes at the Board meeting with support by Theresa Chaney-Huggett. All members present voted yes.

The meeting was adjourned at 5:39 pm.

Respectfully submitted,

Martha Frohm