

## **Marshall District Library Board Meeting Minutes**

November 11, 2014

The meeting was called to order at 7:00 p.m. by President Ben Lark, who also led the group in the Pledge of Allegiance and paid homage to the veterans of the U.S. armed services and noted his appreciation for Veteran's Day observances in the Marshall area.

**Members present:** Ben Lark, Helen Lindsey, Jessica Brooks, Martha Frohm, George Guerin and Donna Daines

**Members excused:** Kate Yoder

**Also present:** Library Director Angela Semifero and Deputy Director Nate Palmer

Motion for approval of the agenda: Lindsey/ support Frohm. Voice Vote. Carried.

Motion for approval of the October 14, 2014 minutes: Lindsey/support Brooks. Voice Vote. Carried.

**Financial report, including approval of bills:** Motion from Finance Chair George Guerin to pay bills in the amount of \$90,583.17. Roll call vote. All present: yes.

Semifero noted that the budget is on track for this time of the fiscal year.

**Library Director's Report:** Angela Semifero reported on items listed in her written report in the board packet. She also added that job postings have been made and interviews are underway to fill two empty positions. The organizational chart of the library staff was printed in the packet. Lark suggested the board of directors be added to the chart which Semifero said she would do. The process followed for interviewing candidates was printed in the packet, including questions asked each candidate and some of these questions were discussed.

Deputy Director Palmer discussed repair plans for the tile in the men's bathroom. The balance of his report is in the board packet.

### **Committee Reports:**

Building and Site: Did not meet. Will be meeting after Semifero and Palmer receive the first report of the library renovation which is expected soon.

Finance: Met at 6:30 p.m. Nov. 11. Will meet next on Dec. 9 before the next board meeting.

Personnel: Did not meet.

Policy: Did not meet.

**Unfinished business:** None

### **New business:**

Guerin moved approval of the 2015 holiday dates as presented in the board packet. Support/Frohm. Voice Vote. Carried.

**Comments from board members:** Daines expressed appreciation for Brooks service to the board. Brooks will be moving to Germany in December. Frohm expressed appreciation for the Powder Puff Car Care program organized for women by the library. 13 women attended and all found it informative and worthwhile

**Comments from the public:** none

Meeting adjourned at 7:45 p.m.

Next Meetings

December 9, 2014

January 13, 2015

Submitted by Donna Daines, Recording Secretary