

Marshall District Library Board of Directors  
Regular Meeting and Public Hearings  
Minutes  
June 30, 2015

The regular meeting was called to order by President Ben Lark at 7:04 pm. He also led the group in the Pledge of Allegiance.

Members present: Ben Lark, Helen Lindsey, Teresa Chaney-Huggett, Shelley Preston, George Guerin and Martha Frohm.

Members absent: Donna Daines.

Others present: Angela Semifero, Library Director, Nate Palmer, Asst. Director and Matt DeBear with Library Design associates Inc.

Approval of Agenda: Motion by Helen Lindsey to approve; support by Shelley Preston. Approved.

Approval of minutes of May 12, 2015: Approved with no corrections.

Financial report: After reviewing the figures, George Guerin moved to pay the bills in the amounts of \$62,593.07 and \$78,535.33. All present voted yes.

Library Director's report per Angela Semifero: Angela announced that Marsha Powers is retiring and will remain on-staff until August. Also Donna Daines is leaving the Board. An active search is in progress for these two positions. The director's report was reviewed. Angela reported that the Farmer's Market is drawing visitors to the Library. Mission statements were discussed. The Policy Committee will need to meet in the near future.

Committee reports:

Building and Site met at 6:00 pm with Matt DeBear. Carpet samples were displayed. Tentative plans were discussed including the moving and reconfiguration of shelving and the information desk. The main library area will be all carpet but the lobby may be carpet and/or tile. Library Design Associates Inc will be the project managers and will take bids when the plans are complete. The projected time of the remodel will be the middle to end of December with a suggestion that the library be closed.

Finance Committee met at 6:40 pm with George Guerin. They will meet again on August 11 at 6:30. Personnel Committee did not meet.

Policy Committee met May 26 to discuss credit and debit card use, public relations policy, internet use policy and Freedom of Information Act.

New Business: Operating budget. George Guerin made a motion to accept as presented. Teresa Chaney-Huggett supported. Role Call vote: Ben Lark-yes. George Guerin-yes. Helen Lindsey-yes. Teresa Chaney-Huggett-yes. Shelley Preston-yes. Martha Frohm-yes. Motion carried.

Public relations: Helen Lindsey made a motion to accept as presented. Shelley Preston supported. Approved.

Credit card policy: Martha Frohm moved to accept; supported by Helen Lindsey. Roll Call vote: Helen Lindsey-yes. George Guerin-yes. Ben Lark-yes. Shelley Preston-yes. Teresa Chaney-Huggett-yes.

Martha Frohm-yes. Approved.

Freedom of Information Act: Helen Lindsey made a motion to to accept; supported by George Guerin. Roll Call vote: Ben Lark-yes. George Guerin-yes. Helen Lindsey-yes. Teresa Chaney-Huggett-yes. Shelley Preston-yes. Martha Frohm-yes. Approved.

Resolution to formally approve the 2015 millage rates. George Guerin moved to accept. Hellen Lindsey supported. Roll Call vote: George Guerin-yes. Ben Lark-yes. Shelley Preston-yes. Helen Lindsey-yes. Teresa Chaney-Huggett-yes. Martha Frohm-yes. Approved.

Ben Lark Closed the regular meeting,

Public Hearing for the adoption of the 2015-16 operating budget. Hearing closed.

Reopened the regular meeting. George Guerin moved to accept the 2015-16 operating budget. Teresa Chaney-Huggett supported. Roll Call vote: Ben-yes. George-yes. Helen-yes. Teresa-yes. Shelley-yes. Martha-yes.

Closed the regular meeting.

Opened Public Hearing for the adoption of the debt budget. Hearing closed.

Reopened regular meeting. Teresa Chaney-Huggett moved to accept the debt budget; supported by Helen Lindsey. Roll Call vote: Ben-yes. George-yes. Helen-yes. Teresa-yes. Shelley-yes. Martha-yes.

Closed the regular meeting.

Opened Public Hearing to adopt Hughes Fund budget. Hearing closed.

Reopened regular meeting. George Guerin moved to adopt the Hughes Fund budget; Shelley supported. Roll Call vote: Ben-yes. George-yes. Helen-yes. Teresa-yes. Shelley-yes. Martha-yes. Approved.

The Board goals were read aloud.

There were no comments from the Board members. The meeting was adjourned at 7:56 pm.

Next meeting: August 11, 2015