

Marshall District Library Board of Directors
Regular Meeting Minutes
August 11, 2015

The regular meeting of the Board was called to order by President Ben Lark at 7:00 pm. He also led the group in the Pledge of Allegiance.

Members present: Ben Lark, George Guerin, Teresa Chaney-Huggett, Helen Lindsey and Martha Frohm.

Members absent: Shelley Preston

Others present: Angela Semifero, Library Director and Nate Palmer, Assistant Director.

Approval of Agenda: Martha Frohm made a motion to approve; supported by Helen Lindsey. Carried.

Approval of Minutes: George Guerin made a motion to approve the minutes of the June 30, 2015 regular meeting and public hearings. It was supported by Teresa Chaney-Huggett. Motion carried.

Financial report: After reviewing the bills and noting that time period was longer than usual, George Guerin moved on behalf of the finance committee to pay the bills for a sum of \$93,683.02. All present voted yes.

Library Director's Report: Angela Semifero reviewed the points of her written report including staff changes and announcement of a new board member to replace Donna Daines.

Committee Reports:

Building and Site did not meet.

Finance met at 6:30 August 11th and will meet at 6:30 pm September 8th.

Personal did not meet.

Policy did not meet.

Unfinished business:

The plan for flooring materials has been finalized. Two types of carpeting will be used in the main library; ceramic tile in conjunctions with runners will be used in the lobby.

New business:

Director Semifero received very high ratings from the Board members. The final results were 4.89 from a possible 5.00. Angela Semifero submitted a self evaluation. Teresa Chaney-Huggett made a motion to accept the evaluation; supported by George Guerin. Carried.

Director Semifero rejected item 7 D (life insurance) by letter. The revised agreement will reflect her decision. Helen Lindsey made a motion to approve the revised agreement; supported by George Guerin. All present voted yes.

Director's Goals- Angela Semifero presented the director's goals as written.

Amnesty Week will be September 13-19. This is a yearly program to help patrons who owe fines on overdue or lost items to reduce the fees. Martha Frohm made a motion to accept the terms of amnesty week; supported by George Guerin. Carried.

Woodlands Library Co-op: Angela Semifero explained that Libraries must be members of a co-op to receive benefits and services. There are 49 libraries in the state that belong to Woodlands Library

Co-op. Helen Lindsey made a motion to renew our membership; supported by Teresa Chaney-Huggett. All present voted yes.

Comments from the Board:

George Guerin hears comments on the friendliness of the library staff.

Ben Lark read a letter submitted for publication to the Chronicle/Advisor that was highly complimentary to the Library staff and praised the programs offered by the Library.

Adjournment: The meeting was adjourned at 7:37 pm.

Respectfully submitted,
Martha Frohm, Secretary

Next meeting September 8, 2015