

Marshall District Library Board of Directors Minutes  
January 13, 2015  
7 p.m.

The meeting was called to order at 7:04 p.m.

**Present:** Helen Lindsey, Martha Frohm, Ben Lark, George Guerin, Donna Daines

**Others Present:** Library Director Angela Semifero, Deputy Director Nate Palmer

**Approval of Agenda:** Moved Lindsey/ support Daines. Voice Vote. Carried

**Approval of Minutes of Dec. 9, 2014:** Moved Frohm/ support Guerin.. Voice Vote. Carried

**Financial report, including approval of bills:** Motion by Finance Committee Chair Guerin to pay bills totaling \$70 216.70. Guerin noted that the current statement continues to show a negative condition which will continue until the rest of the taxes are received from the district. The budget is projected to enter a positive when the collections are complete. Roll call vote: yes, all present. Carried.

### **Library Director's Report**

Director Semifero reviewed her report as it appeared in the board packet.

### **Staff Reports**

Deputy Director Palmer reviewed the building security policies and noted that the security procedures and policies are on file and available for public review.

He said these procedures are reviewed annually with the staff and all new hires are trained.

He reported that he has received a notice from the IRS that tax filing instruction booklets will no longer be available for the public due to a reduction in the IRS budget.

### **Committee Reports**

Building and Site-did not meet

Finance- Met immediately before the board meeting. Will meet next at 6:30 p.m. Feb. 10.

Personnel- did not meet

Policy- did not meet

### **Unfinished business**

It was decided to hold the board training session at the library some Monday, Tuesday, Wednesday or Friday evening in the near future. Semifero will suggest a time and a speaker.

**New Business**

Semifero presented the amended budget and explained her rationales for increases and decreases of various line items.

**Comments from Board Members-**

Frohm and Lark each commented that they regularly give library updates to their respective townships. Lindsey remarked that she has been invited to speak to Marengo Township,

**Comments from the public-none**

Adjourned 7:50 p.m.

Next meetings Feb. 10, 2015 adn March 10, 2015

Submitted by Donna Daines, Secretary.