

**Minutes Marshall District Library Board of Directors  
8-14-2012**

Meeting called to order at: 7 p.m.

**Attendance:**

Present: Carol Tabiaddon , Ben Lark, Kate Yoder, Lynda Dunn, Donna Daines, Angela Semifero, Nate Palmer.

Excused : Matt Rodgers

Others present: George Guerin

**Approval of Agenda**

Add Director's Agreement under new business. Motion to approve agenda as corrected. Moved, Daines/Seconded, Lark. Carried.

**Swearing in of new Marshall District Library Board of Director**

George Guerin is sworn in.

**Approval of Minutes of June 26, 2012**

Minutes approved after the following corrections: Spelling of name Mariah Banghart. Matt and Nate were present at the June 25, 2012 meeting. Motion to approve as corrected Dunn/seconded, Yoder. Carried.

**Financial report and payment of the bills:**

Motion to pay bills totalling \$131,487.19 moved, Dunn/seconded, Guerin. Yes: Tabiaddon, Yoder, Dunn, Guerin, Daines. No: none. Carried

**Library Director's Report**

Director Semifero reported that 900 people signed up for summer reading, 143 kids attended the end of summer reading party. More than 1,000 people attended summer programs. The adult programming technology courses were well attended. Many outside presenters are expressing interest in providing programming at the library. Cronin display window available to Library for displaying things as we like. She stated that most of her goals from last year were accomplished and she submitted updated goals for this year.

**Staff Report:**

New librarian Chelsea Johnson was introduced. She has been with at MDL for three months. She finished degree last August. Her background includes working at Baker College as a reference librarian. Worked with Inter library loans at Capital Area Library, Delta Township. Has worked in libraries for multiple years. Grew up in Howell. Also works as a freelance editor. At MDL she does purchasing for fiction, large print and audio books and handles genealogy requests and local history. Will be trained in cataloging to help Mary Posler.

**Committee Reports**

Building and Site: Did not meet. Call has been made to get input from another structural engineer.

Finance: Will meet next month 15 minutes s before the board meeting

Personnel: Did not meet

Policy: Met. Proposed changes, Mostly minor changes in public relations policies

### **Unfinished Business**

Board training date and content:

Robert's Rules of Order seminar. Trish Knight has offered to donate her time as a public service. Angela will contact Trish with availability. Tabled.

### **New Business**

Director Evaluation: Average director rating of her performance: 4.48 Angela's evaluation of herself: 3.65.

Lark: Move support as presented. Support, Guerin. Carried

Moved Dunn/Support Yoder to name Amnesty Week from September 17-23: Every year for last 5-6 years amnesty has been offered to encourage people to return long overdue materials. This is done in conjunction with Library Card month. This year the theme will be a baseball theme. Carried.

**Public Relations Policy:** Moved, Dunn/ Support, Guerin to approve revised public relations policy as presented. Carried

### **Board Goals 2012-2013:**

Board Goals for 2011-2012 accepted with the changes of Support the Library Administration and delete Future Planning. Moved,Daines/Support, Lark. Carried.

**Director Goals:** Motion to approve goals for Libr Director for 2012-13 Moved, Dunn/Support, Yoder. Carried.

**Director's Employment Agreement:** 3% increase suggested resulting in new figure of \$58,834. For 8-27- 2012 to 8-2013. Motion to approve the Director's Employment agreement. Moved,Lark/Support, Yoder. Yes: Tabiaddon, Dunn, Yoder, Guerin, Lark, Daines. No: none Carried.

**Comments from board members:** Dunn spoke recently to Marsha Lambert who was at a school librarian meeting in Lansing. Lambert told her that a fellow attendee remarked how fortunate Lambert was to have Semifero as local library director.

**Comments from the public:** none

Adjourned 8:15 p.m.

Submitted by Donna Daines, Secretary