

MDL Board minutes June 24, 2014

Meeting called to order at 7:05 pm

Present: Kate Yoder, Martha Frohm, Ben Lark, Helen Lindsey, Donna Daines

Others Present: Library Director Angela Semifero, Jessica Brooks, Sonny Brooks

Motion to approve agenda: Moved by Martha Frohm/supported by Helen Lindsey. Voice vote. Carried.

Swearing in of Jessica Brooks as new board member by President Ben Lark.

Motion to approve May 13, 2014 minutes with the addition of "Prepared by Board Secretary Donna Daines". Moved by Kate Yoder/supported by Martha Frohm. Voice vote. Carried

Motion by the Finance Committee to pay for the May bills of \$75,561.18. Voice Vote: All present: yes. No: none. Carried

Library Director's Report. Director Semifero reviewed how library financial procedures are checked and balanced by her record keeping and the cross-checking by administrative assistant Marsha Powers as well as the board treasurer and finance committee. She reviewed key items in her written report. She discussed the record-breaking numbers of children and adults who have signed up for summer reading programs and her hiring of a new technology assistant and her recommended promotion of Matt Harmon to the management position of Head of Information Technology Manager.

Committee Reports:

Building and Site: Met before the board meeting to review quotes presented by several sources to do necessary building renovation projects. Since there was not a full contingent of the committee available, a decision was to meet for approval of the winning quote until 8-11-14 when the entire committee will be present.

Finance: Met earlier in the month to approve bills received at that time. Moved to accept payment of monthly bills in the amount of \$75,561.18.

Personnell: Met earlier in the month to discuss Semifero's choice of promoting Harmon to Information Technology Manager and to discuss his new pay scale; to discuss PTO policy and to discuss bonuses for staff at the top of their pay scales. The committee will meet next before the August board meeting.

Policy: Did not meet.

Unfinished business: none

New Business:

Motion to include Semifero, George Guerine and Nate Palmer on the bank signature card. Moved by Yoder/ supported by Lindsey. Voce vote: carried

Motion to Amend the 2013-14 operating budget by Lindsey/ supported by Yoder. Roll Call vote. All present: Yes. No: none. Carried

Motion from Personnel Committee to recommend a change in the employee pay ranges to include a new category for Head of Information Technology. Supported by Martha Frohm. Voice vote. Carried.

Motion from Personnel Committee to give additional PTO to Marsha Powers, Denise Connelly and Mary Posler as indicated in the board packet, and a pay raise to Chris Love. Supported by Frohm. Roll call vote. All present: Yes. No: none. Carried.

Meeting adjourned at 8:15 p.m. and public hearing opened on the FY 2014-15 Operating Budget. No comments. Hearing closed 8:15 p.m.

Meeting opened at 8:16. Motion to formally approve the 2014 Millage rates by Lindsey/ supported by Yoder. Roll call vote. All present: Yes No: none. Carried.

Meeting adjourned at 8:17 p.m. for a public hearing for the FY 2014-15 Debt budget. No comments. Hearing closed at 8:17 p.m.

Meeting opened at 8:18 p.m. Motion by Lindsey/ supported by Frohm to adopt the FY 2014-15 Operating Budget. Roll call vote. All present: Yes. No: none. Carried.

Meeting adjourned at 8:20 pm. for public hearing on the FY 2014-15 Hughes Fund Budget. No comments. Hearing closed at 8:20 p.m.

Meeting opened at 8:21 p.m. Motion by Yoder/ supported by Lindsey to adoption of the FY 2014-15 Hughes Fund Budget. Roll call vote. All present: Yes. No: none. Carried

Motion to declare Sept 15-21, 2014 as Amnesty Week. Motion by Jessica Brooks/supported by Lindsey. Voice vote. Carried

Motion to accept the 2014-15 Board Goals as presented in the board packet. Motion by Yoder/ supported by Lindsey. Voice vote. Carried.

Comments from board members: Lindsey said she found the meeting very interesting and informative.

Brooks enjoyed seeing how the finances of the library are handled.

Lark and Daines expressed thanks to Brooks for joining the board and look forward to her input.

Comments from the public:

Sonny Brooks said he came to support his wife as a new board member. He expressed his admiration for what he heard as the library boards' support and drive as they deliberate. "This is nice to know since the library is the cultural center of the community.

Adjourned 8:30 p.m.

Next meetings:

August 12, 2014

September 9, 2014

Prepared by Secretary Donna Daines