

Marshall District Library  
Board of Directors Regular Meeting  
November 8, 2016

I. President George Guerin called the meeting to order at 7:00 PM. He led the group in the Pledge of Allegiance to the Flag.

II. Members Present: George Guerin, Helen Lindsey, Shelley Preston, Dawn Zaki, Ben Lark

A. Members Excused: Martha Frohm, Theresa Chaney-Huggett

B. Others Present: Angela Semifero, Nate Palmer

III. Approval of agenda - Helen Lindsey moved to approve the agenda with support by Shelley Preston. Motion carried by voice vote.

IV. Approval of October 11, 2016 minutes - moved to approve by Dawn Zaki with support by Helen Lindsey. Two minor corrections noted. Motion carried by voice vote.

V. Financial report, including approval of bills-Ben Lark moved on behalf of the Financial Committee to pay the bills in the amount of \$81,824.96. He had previously reviewed the financial statements. Angela discussed patron's records of a deceased person re information the library can legally release. On a roll call vote all present voted yes.

VI. Library Director's Report - Director Semifero began by introducing Lynn Darling as a new employee of the Library. Lynn is well qualified for the job and expressed her enthusiasm for the duties assigned.

A. Angela stated the Library is doing well financially year-to-date.

B. She discussed the new "hot spot wireless" program they are putting together. Will explain more later as the procedures are refined.

C. Reported that Library Design had returned on two different dates (a Saturday and a Sunday) to correct the floor issues noted in the past with better results this time. They will be returning for further work.

D. She is going to schedule a staff training date that would coordinate with future floor repairs that would cause minimum disruption to our patron flow.

E. Nate Palmer-nothing to add.

VII. Committee Reports:

A. Building and Site-didn't meet.

B. Finance-met at 6:30 this date.

C. Personnel-didn't meet.

D. Policy-will schedule a meeting in near future.

VIII. Unfinished Business-none.

IX. New Business:

A. Holiday Closings-motion by Shelley Preston with support by Dawn Zaki to approve the list of closings presented. Motion carried by voice vote.

B. Circulation Policy-tabled for future action.

C. Staff Training-will be held on Dec. 2nd, or Dec. 9th. Motion by Helen Lindsey with support by Dawn Zaki. Motion carried by voice vote.

X.. Comments from Board Members: Dawn Zaki earlier confirmed the birth of their son, Jack Henry Zaki. The board appreciated her scheduling this event so that she could attend this meeting. Helen Lindsey expressed her appreciation for the activities of the Board and how the public notes the positive things going on in the Library. George Guerin noted that it would be more convenient for him if the next board meeting could be changed to Dec. 6th. All present were in approval.

XI. There were no comments from the public.

Meeting was adjourned at 7:30 PM.

Respectfully submitted,  
Ben F. Lark, Substitute